



**SGVCOG**  
**Capital Projects & Construction Committee Approved Minutes**  
**September 27, 2021**  
**12:00pm**  
**Teleconference Meeting via Zoom**

**PRELIMINARY BUSINESS**

Call to Order

Vice Chair Cory Moss called the meeting to order at 12:03PM

1. Pledge of Allegiance

SGVCOG President and Committee member Becky Shevlin led the pledge of allegiance.

2. Roll Call

**Members Present:**

Cory Moss, Vice Chair, City of Industry  
Scarlet Peralta, Montebello  
Becky Shevlin, Monrovia  
Tim Hepburn, LaVerne  
Susan Jakubowski, San Marino  
Kathryn Barger, LA County

**Members Absent:**

Nancy Lyons, Chair, Diamond Bar  
Maria Morales, El Monte  
Diana Mahmud, South Pasadena  
Tim Sandoval, Pomona

**Staff/Guests:**

Marisa Creter, Executive Director  
Eric Shen, Director of Capital Projects  
Amy Gilbert, Management Analyst  
Andres Ramirez, Senior Project Manager  
Charles Tsang, Senior Project Manager  
Charlotte Stadelmann, Capital Projects Coordinator  
David DeBerry, General Counsel  
Paul Hubler, Director of Government & Community Relations  
Rene Coronel, Project Manager  
Yanin Rivera, Senior Administrative Assistant

3. Public Comment

There were no public comments at this meeting.

4. Chair's Remarks

Vice Chair Moss announced the rearrangement of the meeting subject matter to be aligned with the SGVCOG Board and other Committees. Vice Chair Moss announced the recognition of Mary Lou Echternach Chief of Staff/Board Deputy, San Gabriel Valley Region, LA Metro Board of Directors and her retirement. P. Hubler and E. Shen shared remarks and gratitude for Mary Lou Echternach and presented a plaque in gratitude to Mary Lou for her service to the San Gabriel Valley.

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5. **Member Comments**

Vice Chair Moss and Member Barger thanked and recognized Mary Lou Echternach.

**CONSENT CALENDAR**

6. **Meeting Minutes August 13, 2021 Closed Session Meeting**

*Recommended Action: Adopt Capital Projects & Construction Committee closed session minutes*

7. **Meeting Minutes of August 23, 2021**

*Recommended Action: Adopt Capital Projects & Construction Committee minutes.*

**There was a motion to approve the consent calendar. (M/S B. Shevlin/C. Moss)**

**[Motion Passed]**

<b>AYES:</b>	C. Moss, B. Shevlin, K. Barger, S. Peralta, T. Hepburn, S. Jakubowski*
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	N. Lyons, M. Morales, T. Sandoval, D. Mahmud

\* S. Jakubowski abstained from voting on the 8/13 meeting minutes.

**ACTION ITEMS**

8. **Approval of Task Order No. 5 Revision 10 with Biggs Cardosa Associates, Inc. for the Fullerton Road Grade Separation Construction Completion Project**

E. Shen reviewed this item. E. Shen provided staff's.

**There was a motion to authorize the Executive Director to issue Task Order No. 5 Revision 10, not to exceed (NTE) \$358,887, to Biggs Cardosa Associates, Inc. (BCA) for providing additional design support during construction for the Fullerton Road Grade Separation Construction Completion Project. (M/S T.Hepburn/K. Barger)**

**[Motion Passed]**

<b>AYES:</b>	C. Moss, B. Shevlin, K. Barger, T. Hepburn, S. Jakubowski, S. Peralta
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	N. Lyons, M. Morales, T. Sandoval, D. Mahmud

9. **Approval of Task Order No. 2 with KPFF Consulting Engineers for the Gold Line Transit Oriented Development Pedestrian Bridge Project in the City of La Verne –**

E. Shen reviewed this item.

**There was a motion to authorize the Executive Director to issue Task Order No. 2, not to exceed (“NTE”) \$762,442, to KPFF Consulting Engineers (“KPFF”) to provide 100%**

**Plan, Specifications, and Estimate (“PS&E) for the Gold Line Transit Oriented Development (“TOD”) Pedestrian Bridge in the City of La Verne (M/S K. Barger/B. Shevlin)**

**[Motion Passed]**

<b>AYES:</b>	C. Moss, B. Shevlin, K. Barger, T. Hepburn, S. Jakubowski, S. Peralta
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	N. Lyons, M. Morales, T. Sandoval, D. Mahmud

**INFORMATIONAL REPORTS**

- 10. Director of Capital Projects Monthly Report  
E. Shen, P. Hubler and R. Choi provided an update on this item.
- 11. Construction Project Progress Reports  
R. Coronel and C. Tsang provided updates on this item.

**CLOSED SESSION**

- 12. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2). One case. Settlement relating to temporary construction easement between SGVCOG and Majestic Realty Company—Fairway Drive Grade Separation Project.  
There was no reportable action from the closed session.

**ADJOURN**

The meeting was adjourned at 12:48 PM.