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- San Gabriel*
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- Sierra Madre*
- South El Monte*
- South Pasadena*
- Temple City*
- Walnut*
- West Covina*
- First District, LA County
Unincorporated Communities*
- Fourth District, LA County
Unincorporated Communities*
- Fifth District, LA County
Unincorporated Communities*
- SGV Water Districts*

AGENDA AND NOTICE OF THE SPECIAL JOINT MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD AND TRANSPORTATION COMMITTEE AND AGENDA AND NOTICE OF THE REGULAR MEETING OF THE GOVERNING BOARD

Thursday, July 21, 2022 - 4:00 P.M.*

Zoom Link: <https://zoom.us/j/94370146127>

Livestream Available at: <https://youtu.be/CTzkCh4jVnY>

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, www.sgvkog.org. A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.*

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE GOVERNING BOARD OR COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Board President or Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Board or Committee may not take action on items on the agenda and is restricted in discussing items on the agenda.

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting will not be allowed. To allow for public participation, the Governing Board will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/94370146127>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Governing Board members prior to or during the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
- Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Steph Wong at least 48 hours prior to the meeting at (617) 953-1828 or at swong@sgvcog.org.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

JOINT MEETING BUSINESS/ACTION ITEM

5 MINUTES

4. Adopt Joint Resolution 22-41 of the Capital Projects and Construction Committee, Executive Committee, Transportation Committee, and Governing Board Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – [Page 1](#)
Recommendation Action: Adopt Joint Resolution 22-41 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

ADJOURN JOINT MEETING

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

5. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

6. Services to Supplement Existing Homeless Services Program Contract – [Page 3](#)
Recommended Action: Authorize the Executive Director to execute an agreement with Los Angeles Centers for Alcohol and Drug Abuse (L.A CADA) for homeless services for a not-to-exceed amount of \$1,200,000 to implement the services to supplement existing homeless services program.

ANNOUNCEMENTS

7. Upcoming Governing Board Meetings
- Regular Meeting – August 18, 2022 at 4PM

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

REPORT

DATE: July 21, 2022

TO: Capital Projects and Construction Committee
Executive Committee
Transportation Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: ADOPT JOINT RESOLUTION 22-41 OF THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, TRANSPORTATION COMMITTEE, AND GOVERNING BOARD MAKING FINDINGS TO ENABLE THEM TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION

Adopt Joint Resolution 22-41 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's prior order suspending certain teleconferencing requirements under the Ralph M. Brown Act. It permits a local agency to continue to teleconference with fewer limitations if a local agency makes specified findings, and upon making such findings for the first time, makes the findings every 30 days thereafter. Specifically, the AB 361 exempts a local agency from Brown Act requirements to post agendas and make accessible to the public every location from which a member of a Brown Act body teleconferences. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹

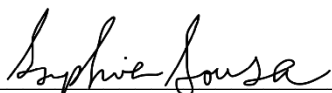
¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. The Centers for Disease Control and Los Angeles Department of Public Health (LADPH) continue to advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. Additionally, LADPH continues to recommend social distancing measures throughout Los Angeles County in all settings.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, and Transportation Committee adopt a resolution making certain findings in order to be able to continue teleconferencing for its meetings.

This resolution will be considered at a joint meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, and Transportation Committee. For those Governing Board delegates who are on the Board and one or more Committees, when roll call is taken and your name called, your vote will be counted toward both the Governing Board count and the Committee(s) upon which you are a member. If you desire to register a different vote for the Board and the Committee upon which you are a member, please indicate the vote for the Governing Board and for the Committee at the time your name is called. Otherwise, a single “yes” or “no” vote will be counted as a “yes” or “no” vote for both the Governing Board and the Committee(s) upon which you are a member.

Prepared by: 
Sophia Sousa
Management Aide

Approved by: 
Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – Resolution 22-41](#)

REPORT

DATE: July 21, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **SERVICES TO SUPPLEMENT EXISTING HOMELESS SERVICES PROGRAM CONTRACT**

RECOMMENDED ACTION

Authorize the Executive Director to execute an agreement with Los Angeles Centers for Alcohol and Drug Abuse (L.A CADA) for homeless services for a not-to-exceed amount of \$1,200,000 to implement the services to supplement existing homeless services program.

BACKGROUND

On July 13, 2021, the Los Angeles County Board of Supervisors (BOS) approved the Fiscal Year (FY) 2021-2022 Measure H Funding Recommendations. These recommendations included \$15 million for the LA County Councils of Governments (COGs) for the period from January 2022 through June 2023, to be allocated to each subregion based on the 2020 point-in-time (PIT) homeless count. Between January 2022 through June 2023, the SGVCOG is scheduled to receive a total of \$3.525 million. All funding must be expended by June 30, 2023.

One of programs approved for funding by the SGVCOG Governing Board was the Services to Supplement Existing Homeless Services Program. To identify those needed supplemental services, SGVCOG staff outreached to city staff, service providers, and County departments to identify service gaps. Based on this input, SGVCOG staff developed a scope of work and released a request for proposals (RFP) seeking a service provider(s) to execute the Program. The SGVCOG received three responses to the RFP, which were evaluated by a technical evaluation committee (TEC) made up of representatives from two member cities and SGVCOG staff.

On May 19, 2022, Governing Board voted to authorize the Executive Director to negotiate and execute an agreement with Union Station Homeless Services (USHS). Since that time, SGVCOG staff has attempted to negotiate final terms with USHS; however, unfortunately, during negotiation, the two parties were not able to agree on terms related to the time and materials contract type. As such, SGVCOG commenced negotiations with the next highest-scoring firm – Los Angeles Centers for Alcohol and Drug Abuse (L.A CADA).

DISCUSSION

L.A CADA is a licensed and certified substance use and behavioral treatment provider by the State of California Department of Health Care Services and the County of Los Angeles Department of Public Health – Substance Abuse Prevention and Control. The agency treats persons with addiction and behavioral problems by providing client-centered, trauma-informed, recovery-orientated services, offered by a staff of licensed, certified, and registered professionals. L.A CADA offers

critical services across a wide continuum of care and treatment, including outpatient, intensive outpatient, and residential programs. Over the last year, L.A CADA has successfully worked with the City of Alhambra to implement these more robust outreach and engagement efforts to improve outcomes for persons experiencing homelessness in that community. L.A CADA has been able to successfully connect clients in the City of Alhambra to the appropriate interim and permanent housing solutions to support the City’s homeless services system.

As part of the scope of work, L.A CADA will provide three four-person teams, each one of which will serve cohorts of cities. The city cohorts were formed based on existing relationships, geography, and the point-in-time count. L.A. CADA will be asked to coordinate with existing services being provided in the cities – including but not limited to County teams, USHS multi-disciplinary teams (MDTs), and homeless engagement teams (HETs) from the Los Angeles Homeless Services Authority (LAHSA) – other SGVCOG programs, and service providers and/or contracts that cities also have with service providers. In some instances where a city has an existing provider contract, these cities will be provided with a L.A. CADA contact and the regional teams will instead be asked to respond to requests from those cities, rather than providing duplicative services.¹ The cohorts and teams can be found below:

Team	Cohort	2020 Point-in-Time Count
1	Azusa, Diamond Bar, Duarte, Irwindale, Glendora, San Dimas As-needed support for Claremont, La Verne, and West Covina	440
2	Arcadia, Covina, La Puente, Monterey Park, Rosemead, San Gabriel, South Pasadena, Temple City As-needed support for Montebello	455
3	Baldwin Park, South El Monte	615

There will be a total of 12.2 full-time equivalents (FTEs) serving these cohort cities, including the following positions:

- 2.0 FTE Case Managers
- 2.0 FTE Licensed Vocational Nurse/Emergency Medical Technicians
- 2.0 FTE Mental Health Clinicians
- 2.0 FTE Housing Navigators
- 4.0 FTE Outreach Workers
- 0.2 FTE Project Director

Each cohort team will have 2.0 FTEs permanently assigned to serve the cohorts, and the remaining specialized positions will while the remaining positions will provide support to each team, depending on the needs of the individual clients in each region. Through this contract, the SGVCOG will also have priority access to 16 beds in L.A. CADA’s continuum of care.

LA CADA will hold a kick-off meeting with each cohort and work with each to design a consistent service schedule that ensures adequate coverage to each city based on PIT and existing resources.

¹ These cities are receiving “as-needed support” in each respective cohort.

The service schedules will outline general outreach days/times and focused times spent on specific follow-up requests and appointments for each city. These schedules will be coordinated in conjunction with other existing teams (Union Station Homeless Services teams, multi-disciplinary teams (MDTs) funded by the Los Angeles County Department of Health Services; LAHSA Homeless Engagement Teams; other LAHSA, County, or COG-funded teams) to maximize the coverage provided to all cities. In addition to general outreach, the teams will provide housing navigation, case management, and mental health and health support, with the goal of linking as many clients as possible to interim and permanent housing options and services. L.A. CADA will also be responsible for meeting implementation metrics each quarter, as listed below:


Metric	Quarterly Performance Metric - Per Team	Minimum Quarterly Performance Metric - Total
Individuals Outreached-to	25	75
Individuals and/or families referred to interim housing via outreach services;	4	12
Individuals who received supportive/housing services (e.g. housing navigation)	10	30
Individuals and/or families linked/referred to a permanent housing site	1	3
Individuals and/or families exiting the program to permanent housing	1	3
Individuals and/or families receiving prevention/diversion services	5	15

The contract is a time and materials contract, with a not-to-exceed amount of \$1,200,000. Services are expected to begin in mid-August and will be provided through June 15, 2023.

The full contract, including scope of work, can be found as Attachment A.

The difficulty in securing providers for this project highlights the issues of staffing within the homeless services industry and the extremely limited number of service providers in the San Gabriel Valley. There is a need for additional providers that would be willing to provide services in the region, and, over the next year, SGVCOG staff will continue to implement approaches to attempt to expand this universe of service providers.

Prepared by: Victoria Urenia
 Victoria Urenia
 Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – L.A. CADA Contract](#)