



---

**SGVCOG Capital Projects & Construction Committee Approved Minutes  
August 23, 2021**

**Call to Order:** Chair Nancy Lyons called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order remotely via Zoom and livestreamed via YouTube on August 23, 2021 at noon.

1. **Pledge of Allegiance** – Committee Member Diana Mahmud led the pledge of allegiance.

2. **Roll Call**

Present:

Nancy Lyons, Chair, Diamond Bar  
Cory Moss, Vice Chair, City of Industry  
Scarlet Peralta, Montebello  
Diana Mahmud, South Pasadena  
Becky Shevlin, Monrovia  
Tim Hepburn, LaVerne  
Susan Jakubowski, San Marino  
Tim Sandoval, Pomona

Absent:

Kathryn Barger, LA County  
Maria Morales, El Monte

Staff:

Marisa Creter, Executive Director  
Eric Shen, Director of Capital Projects  
David DeBerry, General Counsel  
Amy Gilbert, Management Analyst  
Andres Ramirez, Senior Project Manager  
Charles Tsang, Senior Project Manager  
Paul Hubler, Director of Government & Community Relations  
Rene Coronel, Project Manager  
Charlotte Stadelmann, Capital Projects Coordinator

3. **Public Comment** – There were no public comments.

4. **Chair's Remarks** – Chair Lyons thanked the Committee members and staff for attending the closed session meeting on August 13<sup>th</sup> to get the Fullerton Grade Separation Construction Completion project restarted. Chair Lyons also provided a reminder to the Committee to complete the survey to determine the date/time that is most preferable to visit the ACE project sites and to respond to the survey by August 31<sup>st</sup>.

5. **Member Comments** – Member Mahmud thanked E. Shen for providing Committee members with an opportunity to meet with him prior to the Capital Projects and Construction Committee meeting. Member Mahmud raised a question regarding the procurement procedures for professional services contracts that are subject to the Mini-Brooks Act. Staff will bring this item to the Committee for discussion at the September meeting.

- 6. Director of Capital Projects Monthly Report** –E. Shen provided an update on the offer made to Los Angeles County Parks and Recreation for the Diamond Bar Golf Course for the replacement land, and staff is currently awaiting a response. E. Shen also explained that there have been two contract modifications authorized by staff since the last Committee meeting.

P. Hubler provided a funding update on fiscal year 2021/2022 federal appropriations and the Bipartisan Infrastructure Investment and Jobs Act. Chair Lyons asked how it would be possible to receive the funding from the new Act. P. Hubler provided explanation on how the funding process works under the Act.

- a. **Project Progress Reports** – R. Coronel reviewed construction progress photos for the Durfee Avenue Grade Separation Project that included the excavation and exporting of dirt for north side Durfee Avenue roadway, drilling of Cast in Drilled Hole (CIDH) pile for Bridge Stage 2, setting of reinforced steel cage for Bridge Stage 2 Cast in Drilled Hole (CIDH) pile, and exposing cast in drilled hole piles for bridge Stage 2 construction.  
C. Tsang reviewed construction progress photos for the Fairview Drive grade separation project that photos of the final paving along Fairway Drive, grading along Fairway north of the bridge. C. Tsang also stated the construction team has poured over 1,050 cubic yard of 5 days of work.
  - b. **Rio Hondo Watershed Load Reduction Strategy Project Update** – E. Shen provided a high-level update on the Study in addition to the written report, that was provided to the Committee prior to the meeting.
  - c. **Proposed Funding Guidelines for The Measure M Multi-Year Sub-Regional Program for San Gabriel Valley Sub-Region in FY 2022-2025** – A. Fung provided a presentation and overview on the program and how it pertains to the SGVCOG region and projects.
- 7. Approval of Capital Projects and Construction Committee Meeting Minutes of June 28, 2021** – A revised version of the meeting minutes was provided for approval. A motion was made by T. Sandoval and seconded by T. Hepburn to approve the minutes.

Ayes: N. Lyons, C. Moss, T. Sandoval, B. Shevlin, D. Mahmud, S. Peralta, T. Hepburn, S. Jakubowski

Nayes: None

Abstain: None

Absent: K. Barger, M. Morales

Item passed unanimously.

- 8. Approval of Selection, Award of Contract, and Issuance of Task Order No. 1 to AECOM for the Construction Management Services for the Fullerton Road Grade Separation Construction Completion Project** – E. Shen reviewed the staff recommendation, and selection process. E. Shen provided staff's recommendation to award

**SGVCOG Capital Project & Construction Committee**

**August 23, 2021 Minutes**

**Page 3 of 4**

a contract to AECOM in the not to exceed amount of \$8,905,053 and delegating the authority for the Executive Director to execute the contract.

A motion was made by T. Hepburn and seconded by C. Moss to approve the item.

Ayes: N. Lyons, C. Moss, T. Sandoval, B. Shevlin, D. Mahmud, S. Peralta, T. Hepburn, S. Jakubowski


Nays: None


Abstain: None

Absent: K. Barger, M. Morales

Item passed unanimously.

- 9. Adjournment** – The meeting was adjourned at 12:53 PM. The next meeting will be held remotely via Zoom on YouTube live on September 27, 2021 at noon.

Prepared by:   
Charlotte R. Stadelmann  
Capital Projects Coordinator

Reviewed by:   
Eric C. Shen, PE, PTP  
Director of Capital Projects

Approved by:   
Marisa Creter  
Executive Director