



SGVCOG
SGVCOG Officers

President
Becky Shevlin

1st Vice President
Tim Hepburn

2nd Vice President
Ed Reece

3rd Vice President
April Verlato

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

*First District, LA County
Unincorporated Communities*

*Fifth District, LA County
Unincorporated Communities*

SGV Water Districts

AGENDA/NOTICE OF THE SPECIAL JOINT MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD AND TRANSPORTATION COMMITTEE AND AGENDA/NOTICE OF THE REGULAR MEETING OF THE GOVERNING BOARD

Thursday, August 18, 2022 - 4:00 P.M.*

Zoom Link: <https://zoom.us/j/94370146127>

Livestream Available at: <https://youtu.be/Z6hVeN2wV6A>

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, www.sgvkog.org. A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.*

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE GOVERNING BOARD: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Board President or Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Board or Committee may not take action on items on the agenda and is restricted in discussing items on the agenda.

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting will not be allowed. To allow for public participation, the Governing Board will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/94370146127>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Governing Board members prior to or during the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
- Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Steph Wong at least 48 hours prior to the meeting at (617) 953-1828 or at swong@sgvcog.org.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

JOINT MEETING BUSINESS/ACTION ITEM

5 MINUTES

5. Adopt Joint Resolution 22-42 of the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – **Page 1**
Recommendation Action: Adopt Joint Resolution 22-42 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

ADJOURN JOINT MEETING

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

5 MINUTES

6. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
7. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

8. Governing Board Meeting Minutes – **Page 3**
Recommended Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers – **Page 16**
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance – **Page 23**
Recommended Action: Receive and file.
11. Revisions to the SGVCOG Measure M Multi-Year Subregional Program (MSP) Public Outreach Plan – **Page 30**
Recommended Action: Adopt Resolution 22-43 to revise the SGVCOG Measure M Subregional Program (MSP) Public Outreach Plan.
12. Recommendation of Appointment of SGVCOG Delegate to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors – **Page 32**
Recommended Action: Recommend Claremont City Councilmember Jennifer Stark to serve as a SGVCOG Delegate on the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors.
13. SB 991 (Newman) – Public Contracts: Progressive Design-Build: Local Agencies – **Page 34**
Recommended Action: Adopt Resolution 22-44 supporting SB 991 (Newman)
14. Homeless Programs to Address Food Insecurity – **Page 36**
Recommended Action: Allocate \$250,000 to support food insecurity programs for persons experiencing homelessness or at-risk of homelessness.
15. Authorization to Execute Agreements Implementing the San Gabriel Valley Wildfire Adaptation and Prevention Outreach Program and the San Gabriel Valley Regional Community Wildfire Protection Plan – **Page 40**

Recommended Actions:

- 1) *Authorize the Executive Director to execute an agreement or an amendment with the Department of Forestry and Fire Protection (CalFIRE) to receive an amount not-to-exceed \$250,468.50 in FY 2022-2023 for the implementation of the San Gabriel Valley Wildfire Adaptation and Prevention Outreach Program.*
 - 2) *Authorize the Executive Director to execute an agreement or an amendment with the The Department of Forestry and Fire Protection (CalFIRE) to receive an amount not-to-exceed \$677,959.00 in FY 2022-2023 for the implementation of the San Gabriel Valley Regional Community Wildfire Protection Plan.*
16. Support AB 2622 (Mullin): Sales and Use Taxes Exemption for Zero Emission Transit Buses – **Page 42**

Recommended Action: Adopt Resolution 22-45 in support of AB 2622.

PRESENTATION

30 MINUTES

17. Tiny Home Bridge Housing Update: Success Stories, Challenges, & Solutions: Brielle Acevedo, San Gabriel Valley Regional Housing Trust Manager – **Page 44**
Recommended Action: For information only.
18. GoSGV Regional Bikeshare Program Update: Caitlin Sims, SGVCOG Manager of Local Programs, and Jose Jimenez, Education Director, ActiveSGV – **Page 46**
Recommended Action: For information only.

UPDATE ITEMS

20 MINUTES

19. President's Report
20. Executive Director's Report
21. General Counsel's Report

COMMITTEE/BOARD REPORTS

10 MINUTES

22. [Capital Projects and Construction Committee](#)
23. [Energy, Environment and Natural Resources Committee](#)
24. [Homelessness Committee](#)
25. [San Gabriel Valley Regional Housing Trust Board](#)
26. [Transportation Committee](#)
27. [Water Committee](#)

LIAISON REPORTS

10 MINUTES

28. [Foothill Transit](#)
29. [Gold Line Foothill Extension Construction Authority](#)
30. [League of California Cities](#)
31. [Los Angeles County Metropolitan Transportation Authority](#)
32. [San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy](#)
33. San Gabriel Valley Economic Partnership
34. [San Gabriel Valley Mosquito & Vector Control District](#)
35. [South Coast Air Quality Management District](#)
36. [Southern California Association of Governments](#)

ANNOUNCEMENTS

37. Upcoming Governing Board Meetings
- Regular Meeting – September 15, 2022 at 4PM

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

REPORT

DATE: August 18, 2022

TO: Capital Projects and Construction Committee
Executive Committee
Governing Board
Transportation Committee

FROM: Marisa Creter, Executive Director

RE: ADOPT JOINT RESOLUTION 22-42 OF THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD, AND TRANSPORTATION COMMITTEE MAKING FINDINGS TO ENABLE THEM TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION

Adopt Joint Resolution 22-42 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's prior order suspending certain teleconferencing requirements under the Ralph M. Brown Act. It permits a local agency to continue to teleconference with fewer limitations if a local agency makes specified findings, and upon making such findings for the first time, makes the findings every 30 days thereafter. Specifically, the AB 361 exempts a local agency from Brown Act requirements to post agendas and make accessible to the public every location from which a member of a Brown Act body teleconferences. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹

¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. The Centers for Disease Control and Los Angeles Department of Public Health (LADPH) continue to advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. Additionally, LADPH continues to recommend social distancing measures throughout Los Angeles County in all settings.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee adopt a resolution making certain findings in order to be able to continue teleconferencing for its meetings.

This resolution will be considered at a joint meeting of the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee. For those Governing Board delegates who are on the Board and one or more Committees, when roll call is taken and your name called, your vote will be counted toward both the Governing Board count and the Committee(s) upon which you are a member. If you desire to register a different vote for the Board and the Committee upon which you are a member, please indicate the vote for the Governing Board and for the Committee at the time your name is called. Otherwise, a single “yes” or “no” vote will be counted as a “yes” or “no” vote for both the Governing Board and the Committee(s) upon which you are a member.

Prepared by: *Sophia Sousa*
Sophia Sousa
Management Aide

Approved by: *Marisa Creter*
Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – Resolution 22-42](#)



SGVCOG Governing Board Unapproved Regular Meeting Minutes

Date: June 16, 2022
Time: 4:00 PM
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President, Becky Shevlin, called the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board to order at 4:07pm. A quorum was in attendance.
2. Pledge of Allegiance
South Pasadena Councilmember, Michael Cacciotti, led the Pledge of Allegiance.
3. Roll Call
A quorum for the Capital Projects and Construction Committee, Executive Committee, and Governing Board was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Bradbury	R. Barakat
Claremont	E. Reece
Covina	P. Cortez
Diamond Bar	N. Lyons
Duarte	J. Schulz
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Monterey Park	H. Lo
Pomona	T. Sandoval
Rosemead	S. Dang
San Dimas	D. Bertone
San Gabriel	T. Ding
San Marino	S. Jakubowski
South El Monte	G. Olmos
South Pasadena	M. Cacciotti
Walnut	N. Tragarz
West Covina	T. Wu
L.A. County District #1	A. Moreno
L.A. County District #5	S. Croxton
SGV Water Districts	C. Goytia

Absent

Alhambra
Baldwin Park
El Monte
La Cañada Flintridge
La Puente
Pasadena
Sierra Madre
Temple City
L.A. County District #4

SGVCOG Staff Present

M. Creter, Executive Director
D. DeBerry, General Counsel
T. Egan, Lobbyist
A. Fung, Staff
B. Acevedo, Staff
B. Logasa, Staff
B. Ruano, Staff
C. Sims, Staff
E. Shen, Staff
K. Ward, Staff
M. Medrano
M. Sharkey, Staff
R. Choi, Staff
S. Pedersen, Staff
S. Hernandez, Staff
S. Sousa, Staff
S. Wong, Staff

T. Lott, Staff
 V. Guerra, Staff
 V. Urenia, Staff

4. Public Comment
 There were no public comments at this meeting.
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CLOSED SESSION

6. Conference Public Employee Performance Evaluation Pursuant to Government Code Section 54957.6.
 SGVCOG Designated Representatives: President Shevlin, First Vice President Tim Hepburn, and Capital Projects and Construction Committee Chair Nancy Lyons.
 Employee: Executive Director

ACTION ITEM

7. Executive Director Employment Agreement
 D. DeBerry reported that Executive Director Marisa Creter’s agreement will be for a five-year term and will include, a monthly salary of \$18,062, a monthly contribution of \$1,000 to the Executive Director’s 457 tax deferred savings plan, an increase in administrative leave from five days to ten days, and all other benefits remain the same.
There was a motion to approve the Amended and Restated Executive Director Employment Agreement between the SGVCOG and Executive Director Marisa Creter and authorize President Shevlin to execute.
 . (M/S: T. Hepburn/C. Moss)

[Motion Passed]

AYES:	Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Industry, Irwindale, La Verne, Monrovia, Montebello, Rosemead, San Dimas, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, L.A. County District #1, L.A. County District #5
NOES:	
ABSTAIN:	Glendora, West Covina
NO VOTE RECORDED:	Monterey Park, Pomona, SGV Water Districts
ABSENT:	Alhambra, Baldwin Park, El Monte, La Cañada Flintridge, La Puente, Pasadena, Sierra Madre, Temple City, L.A. County District #4

CONSENT CALENDAR

8. Governing Board Meeting Minutes
Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers
Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance
Action: Receive and file.
11. Adopt Resolution 22-33 of the Governing Board Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing
Action: Adopt Resolution 22-33 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by

state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

12. Financial Accounts for the Safekeeping of Property and Official Signatures
Action: Adopt Resolution 22-34 updating authorized official signatures on financial accounts at commercial bank institutes for the safekeeping of property.
13. Ken Spiker & Associates Risk Management Contract Amendment
Action: Authorize the Executive Director to amend the contract with Ken Spiker & Associates to provide insurance coordination and risk management support services for the SGVCOG through June 30, 2023 for an amount not to exceed \$65,000.
14. Support AB 1845 (Calderon)
Action: Adopt Resolution 22-35 in support of AB 1845.
15. Support AB 2163 (Rubio)
Action: Adopt Resolution 22-36 in support of AB 2163.
16. Support AB 2233: Excess Land and Development of Affordable Housing
Action: Adopt Resolution 22-37 in support of AB 2233.
17. Proposed SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects
Action: Adopt Resolution 22-38 to approve the incorporation of the SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects as part of the MSP funding administration process.
18. Affordable Housing Incubator – Inclusionary Housing Ordinance Project
Actions: Authorize the Executive Director to execute a task order with the selected vendor to complete an inclusionary housing evaluation and ordinance for participating cities for an amount not to exceed \$350,000.
19. State Budget Earmark
Action: Authorize the Executive Director to execute an agreement with the San Gabriel Valley Regional Housing Trust (SGVRHT) to allocate any unexpended funds from the State Budget Earmark to the SGVRHT.
20. FY 22-23 Subregional Representatives to City Managers’ Steering Committee
Action: Appoint the following regional representatives to the City Managers’ Steering Committee:
 - *Northeast: Sergio Gonzalez (Azusa), Adam Raymond (Glendora)*
 - *Southeast: Dan Fox (Diamond Bar), Joshua Nelson (Industry)*
 - *Central: Rachel Barbosa (South El Monte), Enrique Zaldivar (Baldwin Park)*
 - *Southwest: Rene Bobadilla (Montebello), Mark Lazzaretto (San Gabriel)*
 - *Northwest: Mark Alexander (La Canada Flintridge), Kevin Kearney (Bradbury)*
 - *At-Large: Ron Bow (Monterey Park), Bryan Cook (Temple City), Dominic Lazzaretto (Arcadia), Chris Constantin (San Dimas), Arminé Chaparyan (South Pasadena)*
21. GoSGV Regional Bikeshare Program Update
Action: Adopt resolution 22-31 opposing AB 2011 (Wicks).

There was a motion to approve Consent Calendar Items 8-21. (M/S: M. Allowas/M. Cacciotti)

[Motion Passed]

AYES:	Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Glendora, Industry, Irwindale, La Verne, Monrovia, Pomona, Rosemead,
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	San Dimas, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, West Covina, L.A. County District #1, L.A. County District #5*, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Montebello, Monterey Park
ABSENT:	Alhambra, Baldwin Park, El Monte, La Cañada Flintridge, La Puente, Pasadena, Sierra Madre, Temple City, L.A. County District #4

**L.A. County District #5 abstained from Items #14, 15, and 16.*

PRESENTATION

- 22. Regional Vehicle Miles Traveled (VMT) Mitigation Fee Study Overview
Action: For Information only.

UPDATE ITEMS

- 23. President’s Report
 SGVCOG President, Becky Shevlin, provided updates.
- 24. Executive Director’s Report
 SGVCOG Executive Director, Marisa Creter, provided updates.
- 25. General Counsel’s Report
 SGVCOG General Counsel, David DeBerry, provided updates.

COMMITTEE/BOARD REPORTS

No verbal updates provided unless specifically noted.

- 26. Capital Projects and Construction Committee
 Capital Projects and Construction Committee Chair, Nancy Lyons, provided updates.
- 27. Energy, Environment, and Natural Resources Committee
 Energy, Environment, and Natural Resources Committee Chair, Denis Bertone, provided updates.
- 28. Homelessness Committee
- 29. San Gabriel Valley Regional Housing Trust Board
- 30. Transportation Committee
 Transportation Committee Chair, Ed Reece, provided updates.
- 31. Water Committee

LIAISON REPORTS

No verbal updates provided unless specifically noted.

- 32. Foothill Transit
 Foothill Transit Government Relations Coordinator, Matthew Nakano, provided updates.
- 33. Gold Line Foothill Extension Construction Authority
 Gold Line Foothill Extension Construction Authority Chair, Ed Reece, provided updates.
- 34. League of California Cities
- 35. Los Angeles County Metropolitan Transportation Authority
 Los Angeles County Metropolitan Transportation Authority Board of Directors Member, Tim Sandoval, Metro Community Relations Manager, Tito Corona, and Metro Principal Transportation Planner, Melissa Park, provided updates.
- 36. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
 San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors member, Denis Bertone, provided updates.

- 37. San Gabriel Valley Economic Partnership
- 38. San Gabriel Valley Mosquito & Vector Control District
- 39. South Coast Air Quality Management District
South Coast Air Quality Management District Governing Board representative, Michael Cacciotti, provided updates
- 40. Southern California Association of Governments
Southern California Association of Governments Regional Affairs Manager, Ivette Macias, provided updates.

ANNOUNCEMENTS

- 41. Upcoming Governing Board Meetings
 - Special Meeting – July 14, 2022
 - Regular Meeting – August 18, 2022

GOVERNING BOARD MEMBER COMMENTS

City of La Verne Mayor, Tim Hepburn, thanked Denis Bertone for his time serving the SGVCOG Governing Board.

City of Rosemead Council Member, Margaret Clark, requested that the designation of Jennifer Stark as delegate to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors be on the next regular Governing Board meeting’s agenda.

ADJOURN

SGVCOG President, Becky Shevlin, adjourned the Governing Board meeting at 5:54pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

SGVCOG Special Joint Meeting of the Capital Projects and Construction Committee, Executive Committee, and Governing Board

July 14, 2022

4:00 PM



SGVCOG Capital Projects and Construction Committee, Executive Committee, and Governing Board
Unapproved Special Joint Meeting Minutes

Date: July 14, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President, Becky Shevlin, called the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board to order at 4:02pm. A quorum was in attendance.
2. Pledge of Allegiance
South Pasadena Councilmember, Michael Cacciotti, led the Pledge of Allegiance.
3. Roll Call
A quorum for the Capital Projects and Construction Committee, Executive Committee, and Governing Board was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South Pasadena	M. Cacciotti
Walnut	N. Tragarz
West Covina	T. Wu
L.A. County District #1	A. Moreno

Absent

Alhambra
Baldwin Park
Bradbury
Covina
La Cañada Flintridge
Monterey Park
San Dimas
South El Monte
Temple City
L.A. County District #5

SGVCOG Staff

M. Creter, Executive Director
D. DeBerry, General Counsel
A. Fung, Staff
C. Sims, Staff
N. Ryu, Staff
S. Pedersen, Staff
S. Hernandez, Staff
S. Wong, Staff
S. Sousa, Staff
T. Lott, Staff
V. Guerra, Staff

July 14, 2022

4:00 PM

SGV Water Districts

C. Goytia

B. Acevedo, Staff

JOINT MEETING BUSINESS/ACTION ITEM

- 4. Adopt Resolution 22-40 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing.

There was a motion to adopt Joint Resolution 22-40 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: A. Verlato/C. Moss) [Motion Passed]

AYES:	Arcadia, Azusa, Claremont, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Montebello, Rosemead, San Gabriel, San Marino, Sierra Madre, South Pasadena, Walnut, West Covina, L.A. County District #1, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Pasadena, Pomona
ABSENT:	Alhambra, Baldwin Park, Bradbury, Covina, La Cañada Flintridge, Monterey Park, San Dimas, South El Monte, Temple City, L.A. County District #5

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board Meeting at 4:12pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

SGVCOG Special Governing Board Meeting

July 14, 2022

4:00 PM



SGVCOG Governing Board Unapproved Special Meeting Minutes

Date: July 14, 2022
Time: 4:00 PM
Location: Zoom Virtual Meeting

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

SGVCOG President, Becky Shevlin, convened the Governing Board Meeting at 4:12pm. A quorum was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South Pasadena	M. Cacciotti
Walnut	N. Tragarz
West Covina	T. Wu
L.A. County District #1	A. Moreno
SGV Water Districts	C. Goytia

Absent

Alhambra
Baldwin Park
Bradbury
Covina
La Cañada Flintridge
Monterey Park
San Dimas
South El Monte
Temple City
L.A. County District #5

SGVCOG Staff

M. Creter, Executive Director
D. DeBerry, General Counsel
A. Fung, Staff
C. Sims, Staff
N. Ryu, Staff
S. Pedersen, Staff
S. Hernandez, Staff
S. Wong, Staff
S. Sousa, Staff
T. Lott, Staff
V. Guerra, Staff
B. Acevedo, Staff

CONSENT CALENDAR

5. Agreement with ActiveSGV to Produce the Heart of the Foothills Open Streets Event
Action: Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$290,417.50 for production of the Heart of the Foothills Event on April 23, 2023.
6. Agreement with ActiveSGV to Organize and Execute Slow Street Demonstration Projects
Action: Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$304,687.50 for organization of Slow Street Demonstration projects.

SGVCOG Special Governing Board Meeting

July 14, 2022

4:00 PM

There was a motion to approve Consent Calendar Items 5 and 6.

(M/S: M. Allawos/M. Cacciotti) [Motion Passed]

AYES:	Arcadia, Azusa, Claremont, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Montebello, Rosemead, San Gabriel, San Marino, Sierra Madre, South Pasadena, Walnut, West Covina, L.A. County District #1, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Pasadena, Pomona
ABSENT:	Alhambra, Baldwin Park, Bradbury, Covina, La Cañada Flintridge, Monterey Park, San Dimas, South El Monte, Temple City, , L.A. County District #5

ANNOUNCEMENTS

- 7. Upcoming Governing Board Meetings
 - Regular Meeting – July 21, 2022
 - Regular Meeting – August 18, 2022

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

SGVCOG President, Becky Shevlin, adjourned the Governing Board meeting at 4:24pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

July 21, 2022

4:00 PM



**SGVCOG Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee
Unapproved Special Joint Meeting Minutes**

Date: July 21, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President, Becky Shevlin, called the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board to order at 4:03pm. A quorum was in attendance.
2. Pledge of Allegiance
City of Glendora Mayor, Michael Allawos, led the Pledge of Allegiance.
3. Roll Call
A quorum for the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Covina	P. Cortez
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Cañada Flintridge	R. Gunter
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Monterey Park	H. Lo
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South El Monte	G. Olmos
South Pasadena	M. Cacciotti
Temple City	C. Sternquist
Walnut	A. Wu

Absent

Alhambra
Baldwin Park
Bradbury
Montebello
Pasadena
Pomona
San Dimas

SGVCOG Staff

M. Creter, Executive Director
D. DeBerry, General Counsel
A. Fung, Staff
B. Ruano, Staff
B. Logasa, Staff
B. Acevedo, Staff
E. Shen, Staff
M. Medrano, Staff
M. Sharkey, Staff
N. Ryu, Staff
R. Alimeron, Staff
R. Choi, Staff
S. Pederson, Staff
S. Hernandez, Staff

SGVCOG Special Joint Meeting of the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee

July 21, 2022

4:00 PM

West Covina,	T. Wu	S. Sousa, Staff
L.A. County District #1	A. Moreno	S. Wong, Staff
L.A. County District #5	S. Croxton	T. Lott, Staff
SGV Water Districts	C. Goytia	V. Guerra, Staff

JOINT MEETING BUSINESS/ACTION ITEM

- Adopt Resolution 22-41 of the Capital Projects and Construction Committee, Executive Committee, Governing Board and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing.

There was a motion to adopt Joint Resolution 22-41 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: T. Hepburn/C. Moss) [Motion Passed]

AYES:	Arcadia, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Verne, Monrovia, Rosemead, San Gabriel, San Marino, Sierra Madre, South El Monte, South Pasadena, Temple City, Walnut, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	La Puente, Monterey Park, West Covina, L.A. County District #1
ABSENT:	Alhambra, Baldwin Park, Bradbury, Montebello, Pasadena, Pomona, San Dimas

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board Meeting at 4:11 pm.

BOARD APPROVED

Date

Marisa Creter, Secretary



SGVCOG Governing Board Unapproved Regular Meeting Minutes

Date: July 21, 2022
 Time: 4:00 PM
 Location: Zoom Virtual Meeting

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

SGVCOG President, Becky Shevlin, convened the Governing Board Meeting at 4:11pm. A quorum was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Covina	P. Cortez
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Cañada Flintridge	R. Gunter
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Monterey Park	H. Lo
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South El Monte	G. Olmos
South Pasadena	M. Cacciotti
Temple City	C. Sternquist
Walnut	A. Wu
West Covina,	T. Wu
L.A. County District #1	A. Moreno
L.A. County District #5	S. Croxton
SGV Water Districts	C. Goytia

Absent

Alhambra
 Baldwin Park
 Bradbury
 Montebello
 Pasadena
 Pomona
 San Dimas

SGVCOG Staff

M. Creter, Executive Director
 D. DeBerry, General Counsel
 A. Fung, Staff
 B. Ruano, Staff
 B. Logasa, Staff
 B. Acevedo, Staff
 E. Shen, Staff
 M. Medrano, Staff
 M. Sharkey, Staff
 N. Ryu, Staff
 R. Alimeron, Staff
 R. Choi, Staff
 S. Pederson, Staff
 S. Hernandez, Staff
 S. Sousa, Staff
 S. Wong, Staff
 T. Lott, Staff
 V. Guerra, Staff

5. Public Comment

Ivette Macias, Southern California Association of Governments (SCAG) Regional Affairs Officer, provided a verbal public comment, reminding cities to schedule one-on-one meetings with SCAG to discuss the Local Data Exchange (LDX). The process is used to gather the most updated information available from local jurisdictions covering land use and growth to help understand how the region is developing.

CONSENT CALENDAR

6. Services to Supplement Existing Homeless Services Program Contract
Action: Authorize the Executive Director to execute an agreement with Los Angeles Centers for Alcohol and Drug Abuse (LA CADA) for homeless services for a not-to-exceed amount of \$1,200,000 to implement the services to supplement existing homeless services program.
There was a motion to approve Consent Calendar item.

(M/S: G. Olmos/M. Allawos) [Motion Passed]

AYES:	Arcadia, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Monterey Park, Rosemead, San Gabriel, San Marino, Sierra Madre, South El Monte, South Pasadena, Temple City, Walnut, L.A. County District #1, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	West Covina
ABSENT:	Alhambra, Baldwin Park, Bradbury, Montebello, Pasadena, Pomona, San Dimas

ANNOUNCEMENTS

7. Upcoming Governing Board Meetings
 - Regular Meeting – August 18, 2022

GOVERNING BOARD MEMBER COMMENTS

City of Claremont Mayor, Ed Reece, and City of South El Monte Mayor, Gloria Olmos, thanked SGVCOG Senior Management Analyst, Alexander Fung for his contribution to the SGVCOG and wished him well in his departure to the City of Eastvale.

ADJOURN

SGVCOG President, Becky Shevlin, adjourned the Governing Board meeting at 4:29pm.

BOARD APPROVED

 Date

 Marisa Creter, Secretary

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Selected Asset Account Balances
As of July 2022

Account Number	Description	Balance 6/30/2022	Increase	Decrease	Net Change	Balance 7/31/2022
000-000-000-1010	CBB - 242-118-669 Checking	1,819,589.03	494,461.29	2,073,052.39	(1,578,591.10)	240,997.93
000-000-000-1052	CBB-242-300-597 MM (Homelessness Trust)	1,478,911.97	117.50	-	117.50	1,479,029.47
000-000-000-1090	Petty Cash	400.00	-	-	-	400.00
000-000-000-1100	LAIF 40-19-038	246,168.59	460.88	-	460.88	246,629.47
000-000-000-1101	LAIF Maket Value	85.55	-	-	-	85.55
000-000-000-1210	Member Receivable	-	-	-	-	-
000-000-000-1220	Grants/Contracts Receivable	253,573.27	-	80,827.75	(80,827.75)	172,745.52
000-000-000-1225	Sponsorships Receivable	-	-	-	-	-
000-000-000-1232	Rental Deposits Receivable	5,489.36	-	-	-	5,489.36
000-000-000-1291	Receivables - Other	958.87	249.00	-	249.00	1,207.87
		\$ 3,805,177	\$ 495,289	\$ 2,153,880	\$ (1,658,591)	\$ 2,146,585

SGVCOG - ACE Capital Projects
Selected Asset Account Balances
As of July 2022

Account Number	Description	Balance 6/30/2022	Increase	Decrease	Net Change	Balance 7/31/2022
000-000-000-1110	CBB General Checking Account	1,895,900.28	17,891,911.87	17,945,942.68	(54,030.81)	1,841,869.47
000-000-000-1121	LAIF Operating (40 19 044)	348,643.21	652.73	-	652.73	349,295.94
000-000-000-1122	LAIF - Debt (11 19 031)	1,358,108.39	2,542.66	-	2,542.66	1,360,651.05
000-000-000-1123	Sweep (CBB - Mutual Fund)	4,843,227.99	17,179,047.60	8,602,927.89	8,576,119.71	13,419,347.70
000-000-000-1124	UPPR Contribution Funds (CBB-MM - 0603)	544,285.73	43.24	-	43.24	544,328.97
000-000-000-1125	MTA Loan Interest Reimb (CBB - MM - 0604)	2,731,102.79	217.07	-	217.07	2,731,319.86
000-000-000-1131	Grants Receivable	18,471,465.77	7,026,806.77	-	7,026,806.77	25,498,272.54
000-000-000-1135	Retention Receivable - MTA	4,778,978.17	91,485.79	-	91,485.79	4,870,463.96
		\$ 34,971,712	\$ 42,192,708	\$ 26,548,871	\$ 15,643,837	\$ 50,615,549

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Disbursements Report
July 2022

Transaction Date	Number/Reference	Vendor Name	Description	Amount
7/7/2022	10299	City of South El Monte	City Homeless Programs	\$39,212.07
7/13/2022	10300	City of Arcadia	City Homeless Programs	\$34,840.42
7/13/2022	10301	City of Azusa	City Homeless Programs	\$84,466.91
7/13/2022	10302	City of Baldwin Park	City Homeless Programs	\$131,669.62
7/13/2022	10303	City of Claremont	City Homeless Programs	\$60,093.99
7/13/2022	10304	City of Covina	City Homeless Programs	\$24,708.04
7/13/2022	10305	City of El Monte	City Homeless Programs	\$199,849.00
7/13/2022	10306	City of Glendora	City Homeless Programs	\$112,483.94
7/13/2022	10307	City of Irwindale	City Homeless Programs	\$3,318.00
7/13/2022	10308	City of Monrovia	City Homeless Programs	\$106,358.99
7/13/2022	10309	City of Monterey Park	City Homeless Programs	\$9,219.41
7/13/2022	10310	City of Pomona	City Homeless Programs	\$73,901.58
7/13/2022	10311	City of San Dimas	City Homeless Programs	\$3,000.00
7/13/2022	10312	City of San Gabriel	City Homeless Programs	\$2,500.00
7/13/2022	10313	City of South El Monte	City Homeless Programs	\$119,253.58
7/13/2022	10314	City of South Pasadena	City Homeless Programs	\$11,351.34
7/13/2022	10315	Union Station Homeless Service	SGV Landlord Incentive Program	\$351,439.89
7/13/2022	10316	City of West Covina	City Homeless Programs	\$41,667.00
7/20/2022	10317	LeSar Development Consultants	REAP - Surplus Land Inventory	\$10,213.00
7/27/2022	10318	City of Monrovia	FCA Evaluation - Monrovia	\$4,000.00
7/27/2022	10319	City of Montebello	City Homeless Programs	\$316,716.81
7/27/2022	10320	Tetra Tech, Inc.	Upper LA River EWMP Wet Weather Bacteria Monitoring	\$30,828.63
7/13/2022	CITIPYMT071322	Citi Card	Credit Card Purchases	\$15,294.00
7/18/2022	DEBIT-ICMA PE071522	ICMA-RC	Employee 457 account contributions	\$3,839.77
7/29/2022	DEBIT-ICMA PE072922	ICMA-RC	Employee 457 account contributions	\$3,839.77
7/5/2022	DEBIT-ICMA_PE070122	ICMA-RC	Employee 457 account contributions	\$4,798.67
7/15/2022	EFT-071522	CliftonLarsonAllen	Treasurer Services - Quarter ending December 31, 2021	\$4,800.00
7/7/2022	EFT000000000032	FEHR& PEERS	Feasibility Study for Establishing the Regional VMT Mitigation Fee Program	\$12,908.80
7/7/2022	EFT000000000033	Vanessa Guerra	Mileage Reimbursements	\$37.72
7/7/2022	EFT000000000034	Johanna Read	Mileage Reimbursements	\$41.15
7/14/2022	EFT000000000035	Capital Representation Group,	Legislative Consultant Services	\$2,500.00
7/21/2022	EFT000000000036	FEHR& PEERS	Feasibility Study for Establishing the Regional VMT Mitigation Fee Program	\$19,132.50
7/27/2022	EFT000000000037	Elite-TRC-Alhambra Community L	Monthly Base Rent	\$3,692.89
7/27/2022	EFT000000000038	Harris & Associates	REAP - SGVRHT Strategy & Implementation	\$9,176.00
7/27/2022	EFT000000000039	Victoria Urenia	Mileage Reimbursements	\$41.54
Total July 2022 Disbursements				\$1,851,195.03

ACE CONSTRUCTION AUTHORITY
Disbursements Report
As of July 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
7/7/2022	21573	Alliant Insurance Services, In	PMCHK00001156	\$3,474.00
7/7/2022	21574	Canon Financial Services, Inc.	PMCHK00001156	\$2,284.43
7/7/2022	21575	Mike's Remodeling & Repair	PMCHK00001156	\$2,845.00
7/7/2022	21576	David Lang & Associates	PMCHK00001156	\$301.24
7/7/2022	21577	ODP Business Solutions, Inc	PMCHK00001156	\$178.83
7/7/2022	21578	Southern California Edison	PMCHK00001156	\$47.69
7/7/2022	21579	Woodruff, Spradlin & Smart	PMCHK00001156	\$164,349.83
7/13/2022	21580	Flexible Printing	PMCHK00001158	\$75.56
7/13/2022	21581	Southern California Edison	PMCHK00001158	\$42,147.01
7/13/2022	21582	County of Los Angeles Dept. Pu	PMCHK00001158	\$16,063.33
7/13/2022	21583	Woodruff, Spradlin & Smart	PMCHK00001158	\$672.00
7/20/2022	21584	Lockheed Martin	PMCHK00001161	\$5,992.05
7/20/2022	21585	ODP Business Solutions, Inc	PMCHK00001161	\$90.17
7/20/2022	21586	Justifacts Credential Verifica	PMCHK00001161	\$59.40
7/20/2022	21587	TPx Communications	PMCHK00001161	\$861.20
7/20/2022	21588	Southern California Edison	PMCHK00001161	\$40,000.00
7/20/2022	21589	Woodruff, Spradlin & Smart	PMCHK00001161	\$52,352.64
7/20/2022	21590	Paragon Partners Ltd.	PMCHK00001161	\$23.50
7/20/2022	21591	David Lang & Associates	PMCHK00001161	\$257.82
7/27/2022	21592	State Water Resources Control	PMCHK00001165	\$1,224.00
7/27/2022	21593	Woodruff, Spradlin & Smart	PMCHK00001165	\$7,375.50
7/27/2022	21594	County of Los Angeles Dept. Pu	PMCHK00001165	\$14,275.34
7/27/2022	21595	Paragon Partners Ltd.	PMCHK00001165	\$2,646.11
7/27/2022	21596	South Montebello Irrigation Di	PMCHK00001165	\$68.05
7/27/2022	21597	Hunt Express	PMCHK00001165	\$29.33
7/27/2022	21598	Hunt Ortmann Palffy Nieves Lub	PMCHK00001165	\$297.50
7/27/2022	21599	Canon Financial Services, Inc.	PMCHK00001165	\$1,433.11
7/1/2022	ACH-AECOM_FULL_MAR	AECOM - Technical Services, In	PMPAY00001177	\$272,419.37
7/15/2022	ACH-CH2M HILL#69 MAY	CH2M HILL INC	PMPAY00001184	\$772.90
7/1/2022	ACH-KIMLEY-HORN_MAY	Kimley-Horn & Associates	PMPAY00001177	\$52,549.27
7/15/2022	ACH-MOFFATT#108_MAY	Moffatt & Nichol	PMPAY00001184	\$6,350.00
7/28/2022	ACH-MOFFATT_JUN RETN	Moffatt & Nichol	PMPAY00001188	\$5,081.00
7/21/2022	ACH-OHL#86 RETN MAY	OHL USA, Inc.	PMPAY00001185	\$160,640.96
7/28/2022	ACH-RIVERSIDE#38RETN	Riverside Construction Company	PMPAY00001188	\$43,313.45
7/15/2022	CBBPYMT071522	CBB Cardmember Service	PMPAY00001183	\$747.18
7/6/2022	EFT-AFLAC_JUNE 2022	Aflac	PMPAY00001178	\$317.56
7/21/2022	EFT-C.BUILDER_AUG22	Choice Builder	PMPAY00001191	\$3,567.38
7/28/2022	EFT-CALPERS_MED_JUL	CALPERS	PMPAY00001190	\$37,608.16
7/1/2022	EFT-CALPERS PE061722	CALPERS	PMPAY00001177	\$20,527.12
7/28/2022	EFT-CALPERS UNFUNDED	CALPERS	PMPAY00001192	\$466.83
7/6/2022	EFT-CALPERS_SURVIVOR	CALPERS	PMPAY00001178	\$1,804.80
7/27/2022	EFT-STANDARD INS_AUG	Standard Insurance	PMPAY00001189	\$2,063.33
7/7/2022	EFT000000000086	AECOM - Technical Services, In	PMCHK00001157	\$304,720.93
7/7/2022	EFT000000000087	Anser Advisory	PMCHK00001157	\$188,091.44
7/7/2022	EFT000000000088	Campus at SGV Owner, LLC	PMCHK00001157	\$26,663.39
7/7/2022	EFT000000000089	David Lang & Associates	PMCHK00001157	\$5,723.51
7/7/2022	EFT000000000090	Ricky Choi	PMCHK00001157	\$277.02
7/7/2022	EFT000000000091	Yanin Rivera	PMCHK00001157	\$258.18
7/7/2022	EFT000000000092	Eric C. Shen	PMCHK00001157	\$1,994.64
7/7/2022	EFT000000000093	Rene Coronel	PMCHK00001157	\$547.49
7/7/2022	EFT000000000094	Gary J Cardamone	PMCHK00001157	\$54.76
7/7/2022	EFT000000000095	HDR Engineering, Inc.	PMCHK00001157	\$51,873.48
7/7/2022	EFT000000000096	LSA Associates, Inc.	PMCHK00001157	\$3,784.41
7/7/2022	EFT000000000097	National Railroad Safety Servi	PMCHK00001157	\$37,050.00
7/7/2022	EFT000000000098	PreScience Corporation	PMCHK00001157	\$121,717.51

ACE CONSTRUCTION AUTHORITY
Disbursements Report
As of July 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
7/7/2022	EFT00000000099	Union Pacific Railroad Company	PMCHK00001157	\$24,692.68
7/14/2022	EFT00000000100	Biggs Cardosa Associates Inc.	PMCHK00001159	\$31,611.90
7/14/2022	EFT00000000101	Capital Representation Group	PMCHK00001159	\$5,350.00
7/14/2022	EFT00000000102	HNTB Corporation	PMCHK00001159	\$144,307.34
7/14/2022	EFT00000000103	KPFF, Inc.	PMCHK00001159	\$30,554.47
7/14/2022	EFT00000000104	CH2M HILL INC	PMCHK00001159	\$14,685.08
7/14/2022	EFT00000000105	Moffatt & Nichol	PMCHK00001159	\$120,650.00
7/14/2022	EFT00000000106	David Lang & Associates	PMCHK00001159	\$4,898.67
7/14/2022	EFT00000000107	Rowland Water District	PMCHK00001159	\$1,691.47
7/14/2022	EFT00000000108	John Beshay	PMCHK00001159	\$100.00
7/14/2022	EFT00000000109	Rene Coronel	PMCHK00001159	\$224.56
7/14/2022	EFT00000000110	National Railroad Safety Servi	PMCHK00001159	\$86,137.50
7/14/2022	EFT00000000111	TWE Solutions	PMCHK00001159	\$220.00
7/19/2022	EFT00000000112	CWE	PMCHK00001160	\$160,440.70
7/19/2022	EFT00000000113	National Railroad Safety Servi	PMCHK00001160	\$39,362.50
7/19/2022	EFT00000000114	KPFF, Inc.	PMCHK00001160	\$148,203.28
7/19/2022	EFT00000000115	Union Pacific Railroad Company	PMCHK00001160	\$12,937.89
7/19/2022	EFT00000000116	Paragon Partners Ltd.	PMCHK00001160	\$446.40
7/19/2022	EFT00000000117	OHL USA, Inc.	PMCHK00001160	\$1,445,768.60
7/20/2022	EFT00000000118	Skanska	PMCHK00001162	\$2,000,000.00
7/21/2022	EFT00000000119	Skanska	PMCHK00001163	\$2,000,000.00
7/25/2022	EFT00000000120	Skanska	PMCHK00001164	\$66,980.71
7/25/2022	EFT00000000121	Argus Consulting Group, Inc.	PMCHK00001164	\$24,300.00
7/25/2022	EFT00000000122	Edison Carrier Solutions	PMCHK00001164	\$996.00
7/25/2022	EFT00000000123	Paragon Partners Ltd.	PMCHK00001164	\$12,497.77
7/25/2022	EFT00000000124	HDR Engineering, Inc.	PMCHK00001164	\$61,526.35
7/25/2022	EFT00000000125	LSA Associates, Inc.	PMCHK00001164	\$2,417.55
7/25/2022	EFT00000000126	Kimley-Horn & Associates	PMCHK00001164	\$125,013.11
7/25/2022	EFT00000000127	National Railroad Safety Servi	PMCHK00001164	\$106,618.75
7/25/2022	EFT00000000128	Burke, Williams & Sorensen, LL	PMCHK00001164	\$19,952.96
7/28/2022	EFT00000000129	Moffatt & Nichol	PMCHK00001166	\$96,539.00
7/28/2022	EFT00000000130	National Railroad Safety Servi	PMCHK00001166	\$32,162.50
7/28/2022	EFT00000000131	Paragon Partners Ltd.	PMCHK00001166	\$37,778.25
7/28/2022	EFT00000000132	Riverside Construction Company	PMCHK00001166	\$822,955.55
7/28/2022	EFT00000000133	Union Pacific Railroad Company	PMCHK00001166	\$27,281.72
7/28/2022	EFT00000000134	URS Corporation	PMCHK00001166	\$19,466.66
7/28/2022	EFT00000000135	AECOM - Technical Services, In	PMCHK00001166	\$441.33
7/28/2022	EFT00000000136	Green Knight Security	PMCHK00001166	\$1,400.04
7/28/2022	EFT00000000137	HDR Engineering, Inc.	PMCHK00001166	\$77,010.55
7/28/2022	EFT00000000138	KPFF, Inc.	PMCHK00001166	\$84,309.32
7/28/2022	EFT00000000139	LSA Associates, Inc.	PMCHK00001166	\$1,145.25
7/25/2022	WIRE-COMMON-AKBAR	Commonwealth Land Title Compan	PMPAY00001187	\$205,122.00
7/20/2022	WIRE-COMMON-GOLDEN	Commonwealth Land Title Compan	PMPAY00001186	\$461.00
7/25/2022	WIRE-COMMON-INDUSTRY	Commonwealth Land Title Compan	PMPAY00001187	\$1,697.00
7/25/2022	WIRE-COMMON-OAK CREE	Commonwealth Land Title Compan	PMPAY00001187	\$6,551.00
7/25/2022	WIRE-COMMON-TRANQUIL	Commonwealth Land Title Compan	PMPAY00001187	\$27,833.50

Total July 2022 Disbursements

\$9,845,151.62

Journal Entry	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description	Reference	Originating TRX Source
15734	6/8/2022	012-000-000-5355	Meetings/Travel	116.02	-	329	Papa John's Pizza	Purchases	New Employee Lunch	PMTRX00000231
15735	6/12/2022	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX00000231
15735	6/12/2022	000-000-000-2310	Intercompany Payable - Due to ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX00000231
15736	6/14/2022	000-000-000-1291	Receivables - Other	14.98	-	344	Target	Purchases	Period Pack- supplies- Susan	PMTRX00000231
15737	6/15/2022	012-000-000-5910	Equipment & Soft Acquisition	154.62	-	306	AMAZON	Purchases	Keyboards	PMTRX00000231
15738	6/15/2022	000-000-000-1291	Receivables - Other	52.43	-	344	Target	Purchases	Period Pack- Supplies- Susan	PMTRX00000231
15907	6/15/2022	000-000-000-1291	Receivables - Other	40.92	-	306	AMAZON	Purchases	Period Pack-supplies- Susan	PMTRX00000231
15908	6/16/2022	012-000-000-5910	Equipment & Soft Acquisition	242.54	-	306	AMAZON	Purchases	zoom speaker	PMTRX00000231
15908	6/20/2022	012-000-000-5910	Equipment & Soft Acquisition	286.60	-	306	AMAZON	Purchases	Docking Stations	PMTRX00000231
15909	6/20/2022	012-000-000-5355	Meetings/Travel	438.62	-	557	Corner Bakery Cafe	Purchases	Staff Meeting	PMTRX00000231
15910	6/20/2022	012-000-000-5355	Meetings/Travel	31.88	-	341	Stater Bros.	Purchases	Supplies for Staff Mtg 6/20/22	PMTRX00000231
15912	6/20/2022	012-000-000-5355	Meetings/Travel	572.46	-	397	Southwest Airlines	Purchases	flight-Ricky ITE- DC	PMTRX00000231
15918	6/22/2022	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	Jetpack-june	PMTRX00000231
15920	6/26/2022	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	June- Marisa ink	PMTRX00000231
15919	6/27/2022	000-000-000-1400	Prepaid Expense	2,064.18	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX00000231
15926	6/27/2022	000-000-000-2310	Intercompany Payable - Due to ACE	3,096.26	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX00000231
15926	6/28/2022	000-000-000-1291	Receivables - Other	3.85	-	312	Dollar Tree	Purchases	Period Pack Supplies- Susan	PMTRX00000231
15921	6/28/2022	012-000-000-5325	Office Supplies	14.22	-	306	AMAZON	Purchases	Supplies- C.M. event-	PMTRX00000231
15922	6/29/2022	000-000-000-1291	Receivables - Other	11.01	-	306	AMAZON	Purchases	Period Pack -donation- Susan	PMTRX00000231
15923	6/30/2022	015-157-070-6017	Coyote Management Plan - Program Management	49.48	-	307	AT&T	Purchases	Hotline- jun22	PMTRX00000231
15924	6/30/2022	012-000-000-5355	Meetings/Travel	5,737.00	-	636	International City/County Management A	Purchases	ICMA Reg for conference- Ohio	PMTRX00000231
15925	6/30/2022	000-000-000-1291	Receivables - Other	25.68	-	306	AMAZON	Purchases	Period Pack donation- Susan	PMTRX00000234
16037	7/1/2022	012-000-000-5920	Webpage/Software Services	265.52	-	315	Google	Purchases	Google- split	PMTRX00000234
16038	7/1/2022	000-000-000-2102	Citi Bank Card	-	-	315	Google	Cash	Google- split	PMTRX00000234
16038	7/1/2022	000-000-000-2310	Intercompany Payable - Due to ACE	398.28	-	315	Google	Purchases	Google- split	PMTRX00000234
16040	7/1/2022	012-000-000-5920	Webpage/Software Services	169.47	-	315	Google	Purchases	google voice	PMTRX00000243
16039	7/7/2022	015-155-075-6018	Bike Share - Grant Management Expense	248.07	-	669	The Forklift Rental LLC	Purchases	Forklift Rental-Bikeshare	PMTRX00000234
16843	7/13/2022	000-000-000-1010	CBB General Checking Account	0	15,294.00	385	Citi Bank Card	Accounts Payable	Payment Entry	
Total				15,294.00	15,294.00					

Journal Entry	TRX Data	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master	Originating Master Name	Description	Reference	Originating TRX Source
15734	6/9/2022	012-000-000-535E	Meetings/Travel	116.02	-	329	Papa John's Pizza	Purchases	New Employee Lunch	PMTRX00000231
15735	6/10/2022	012-000-000-592Z	Website/Software Services	716.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX00000231
15735	6/12/2022	000-000-000-231F	Intercompany Payable - Due to ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX00000231
15736	6/14/2022	000-000-000-129I	Receivables - Other	14.98	-	344	Target	Purchases	Period Pack- supplies- Susan	PMTRX00000231
15737	6/15/2022	012-000-000-591C	Equipment & Soft Acquisition	154.52	-	306	AMAZON	Purchases	Keyboards	PMTRX00000231
15738	6/15/2022	000-000-000-129I	Receivables - Other	52.43	-	344	Target	Purchases	Period Pack- Supplies- Susan	PMTRX00000231
15907	6/15/2022	000-000-000-129I	Receivables - Other	40.92	-	306	AMAZON	Purchases	Period Pack-supplies- Susan	PMTRX00000231
15908	6/16/2022	012-000-000-591C	Equipment & Soft Acquisition	242.54	-	306	AMAZON	Purchases	zoom speaker	PMTRX00000231
15908	6/20/2022	012-000-000-591C	Equipment & Soft Acquisition	286.60	-	306	AMAZON	Purchases	Docking Stations	PMTRX00000231
15909	6/20/2022	012-000-000-535E	Meetings/Travel	438.62	-	557	Corner Bakery Cafe	Purchases	Staff Meeting	PMTRX00000231
15910	6/20/2022	012-000-000-535E	Meetings/Travel	31.88	-	341	Stater Bros.	Purchases	Supplies for Staff Mtg 6/20/22	PMTRX00000231
15912	6/20/2022	012-000-000-535E	Meetings/Travel	572.46	-	397	Southwest Airlines	Purchases	flight-Ricky ITE- DC	PMTRX00000231
15918	6/22/2022	012-000-000-531E	Utilities	50.08	-	350	Verizon Wireless	Purchases	Jetback-June	PMTRX00000231
15920	6/26/2022	012-000-000-532E	Office Supplies	13.13	-	611	HP Inc.	Purchases	June- Marisa ink	PMTRX00000231
15919	6/27/2022	000-000-000-140C	Prepaid Expense	2,064.18	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX00000231
15926	6/27/2022	000-000-000-231F	Intercompany Payable - Due to ACE	3,095.26	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX00000231
15926	6/28/2022	000-000-000-129I	Receivables - Other	3.85	-	312	Dollar Tree	Purchases	Period Pack Supplies- Susan	PMTRX00000231
15921	6/28/2022	012-000-000-532E	Office Supplies	14.22	-	306	AMAZON	Purchases	Supplies- C.M. event-	PMTRX00000231
15922	6/29/2022	000-000-000-129I	Receivables - Other	11.01	-	306	AMAZON	Purchases	Period Pack -donation- Susan	PMTRX00000231
15923	6/30/2022	015-157-070-601F	Coyote Management Plan - Program Management	49.48	-	307	ATA/T	Purchases	Hotline- June22	PMTRX00000231
15924	6/30/2022	012-000-000-535E	Meetings/Travel	5,737.00	-	636	International City/County Management Association	Purchases	ICMA Reg for conference- Ohio	PMTRX00000231
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16037	7/1/2022	012-000-000-592Z	Website/Software Services	265.52	-	315	Google	Purchases	Google- split	PMTRX00000234
16038	7/1/2022	000-000-000-210Z	Clk Bank Card	-	-	315	Google	Cash	Google- split	PMTRX00000234
16038	7/1/2022	000-000-000-231F	Intercompany Payable - Due to ACE	398.28	-	315	Google	Purchases	Google- split	PMTRX00000234
16040	7/1/2022	012-000-000-592Z	Website/Software Services	169.47	-	315	Google	Purchases	google voice	PMTRX00000243
16039	7/7/2022	015-156-075-601E	Bike Share - Grant Management Expense	246.07	-	699	The Forstitt Rental LLC	Purchases	Forstitt Rental-Bikeshare	PMTRX00000234
16843	7/13/2022	000-000-000-101C	CBB General Checking Account	0	15,294.00	385	Clk Bank Card	Accounts Payable	Payment Entry	
Total				15,294.00	15,294.00					

Journal Entry	Series	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description
		6/24/2022	010-000-000-5216	Travel Employee	593.04	-	3285	Hotel George	Purchases
		6/24/2022	020-000-000-5213	Travel Employee MTA MOU	154.14	-	3285	Hotel George	Purchases
51022	Purchasing	7/18/2022	000-000-000-2102	CBB Credit Card	-	747.18	3285	CBB Cardmember Service	Accounts Payable
Total July 2022					<u>747.18</u>	<u>747.18</u>			

Governing Board Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra												
Arcadia	D											
Azusa	D											
Baldwin Park												
Bradbury												
Claremont	D											
Covina	D											
Diamond Bar	D											
Duarte	A											
El Monte	D											
Glendora	D											
Industry	D											
Irwindale	D											
La Cañada Flintridge	D											
La Puente												
La Verne	D											
Monrovia	D											
Montebello												
Monterey Park												
Pasadena												
Pomona												
Rosemead	D											
San Dimas												
San Gabriel	D											
San Marino	D											
Sierra Madre	D											
South El Monte	D											
South Pasadena	D											
Temple City	D											
Walnut	A											
West Covina												
LA County District 1	D											
LA County District 4												
LA County District 5	D											
SGV Water Agencies	D											

Major Action Items and Presentations

July (14)

- Agreement with ActiveSGV to Produce the Heart of the Foothills Open Streets Event
- Agreement with ActiveSGV to Organize and Execute Slow Street Demonstration Projects

July (21)

- Services to Supplement Existing Homelessness Services Program Contract

Capital Projects & Construction

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Central District (El Monte)	✓											
COG President	✓											
Industry	✓											
LA County	✓											
Montebello												
Northeast District (La Verne)	✓											
Northwest District (San Marino)	✓											
Pomona												
Southeast District (Diamond Bar)	✓											
Southwest District (South Pasadena)	✓											

Agenda Topics

July

Adopt Joint Resolution 22-41 of the Capital Projects and Construction Committee, Executive Committee, Transportation Committee, and t

Transportation Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra												
Claremont	✓											
Diamond Bar	✓											
Duarte												
Glendora	✓											
Industry	✓											
La Cañada Flintridge	✓											
L.A. County District 1												
L.A. County District 5												
Monterey Park												
Pasadena												
Pomona												
South El Monte												
South Pasadena												
Temple City	✓											

Agenda Topics

July

Adoption of Resolution 22-05-TC Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing

EENR Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓											
Covina	✓											
Duarte	✓											
Pasadena	✓											
Pomona	✓											
Rosemead												
San Dimas												
San Gabriel												
Sierra Madre	✓											
Temple City (Ex-officio)												
West Covina	✓											

Agenda Topics

July

Adoption of Resolution 22-07-EENR Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing

Water Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓											
Glendora	✓											
Monrovia	✓											
Rosemead												
South Pasadena												
TVMWD	✓											
USGVMWD	✓											

Agenda Topics

July

Adoption of Resolution 22-08-WC Enabling the Water Policy Committee to Continue Holding Meetings via Teleconferencing

City Managers' Steering Com.

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra												
Arcadia												
Azusa												
Bradbury												
Diamond Bar												
Glendora												
La Canada Flintridge												
La Verne												
Montebello												
Monterey Park												
Rosemead												
San Dimas												
San Gabriel												
San Marino												
South El Monte												
South Pasadena												
Temple City												

Agenda Topics

July (Dark)

Homelessness Attendance

	2022						2023					
	Jul Spe	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Arcadia												
Azusa	✓	✓										
Baldwin Park		✓										
Claremont	✓	✓										
Duarte		✓										
Glendora	✓	✓										
Irwindale	✓	✓										
Monrovia	✓	✓										
Pasadena		✓										
Pomona		✓										
Rosemead	✓											
South El Monte	✓											
South Pasadena	✓	✓										
LA County Dist 1	✓											
West Covina	✓	✓										

Agenda Topics

July (Dark)

July Special Meeting (7/27)

Adopted AB 361 Resolution

August

Homeless Programs to Address Food Insecurity Action Item

LACDMH Hollywood 2.0

SGVRHT Esperanza Villa Updates



DATE: August 18, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **REVISIONS TO THE SGVCOG MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM (MSP) PUBLIC OUTREACH PLAN**

RECOMMENDED ACTION

Adopt Resolution 22-43 to revise the SGVCOG Measure M Subregional Program (MSP) Public Outreach Plan.

BACKGROUND

Measure M, which was a ½ cent sales tax measure to provide funding for transportation improvements across Los Angeles County, was approved by voters in November 2016. In 2018, the Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Measure M Guidelines to establish a process by which subregional funds under Measure M would be programmed by the subregions' respective entities. The SGVCOG was subsequently tasked with programming and administering the MSP funds.

As a result of the passage of Measure M, the SGVCOG adopted Resolution 18-11 in 2018 to create a Public Outreach Plan (Attachment A) for all MSP funding award, reallocation, and program requests. The Plan satisfies the Measure M Guidelines by ensuring that the key stakeholders' inputs are solicited whenever key decisions about the MSP's administrative processes and funding awards are made.

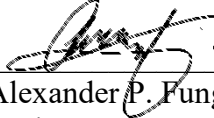
Over the past four years, the SGVCOG diligently followed the Public Outreach Plan as the agency recommended Metro to award more than \$52 million in MSP funds to 21 active transportation, first/last mile, bus system improvements, and highway efficiency projects.

In May 2022, the SGVCOG Governing Board adopted Resolution 22-25 (Attachment B) to revise the structures of the SGVCOG Public Works TAC and the SGVCOG Planning Directors' TAC. As replacement of these established TACs, working groups in each of these areas would be formed on an as needed basis. As a result of this change, staff proposes to revise the MSP Public Outreach Plan as follows (changes are bolded):

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG's website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be **shared with the Public Works Working Group and the Planning Directors' Working Group**, and the City Managers' Steering Committee, for discussion and public input.

4. **Inputs and recommendations** from the **Public Works Working Group, Planning Directors' Working Group, and the City Managers' Steering Committee** will be forwarded to the COG's Transportation Committee and agendized for discussion and public input.
5. Final recommendations from the COG's Transportation Committee will be forwarded to the COG's Governing Board for final approval.
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

These proposed changes were previously presented to the Transportation Committee, City Managers' Steering Committee, Public Works Working Group, and Planning Directors' Working Group for review and approval. All four entities subsequently approved the changes.

Prepared by: 
Alexander P. Fung
Senior Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

- [Attachment A – Resolution 18-11](#)
- [Attachment B – Resolution 22-25](#)
- [Attachment C – Resolution 22-43](#)

DATE: August 18, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: RECOMMENDATION OF APPOINTMENT OF SGVCOG DELEGATE TO THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY BOARD OF DIRECTORS

RECOMMENDED ACTION

Recommend Claremont City Councilmember Jennifer Stark to serve as a SGVCOG Delegate on the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors.

BACKGROUND

The San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) was established in 1999 to preserve open space and habitat in order to provide for low-impact recreation and educational uses, wildlife habitat restoration and protection, and watershed improvements within its jurisdiction. The RMC covers a vast area that includes mountains, valleys, rivers, coastal plains, and coastlines in eastern Los Angeles County and western Orange County. A map of RMC's jurisdiction can be found in Attachment A.

The RMC Board of Directors, known as the RMC Governing Board, is comprised of 15 voting members and 9 non-voting members who are appointed or designated by virtue of the local, state, or federal offices they hold. The Conservancy has no power of condemnation or authority over local zoning laws. The Board holds its regular meetings on the third Monday of January, March, May, June, July, September, and November at 1:30pm.

The composition of the Board is specified by California Public Resources Code Section 32605, which designates that three voting members of the Board are recommended and/or appointed by the SGVCOG:

1. One SGVCOG Governing Board member who serves as a mayor or city councilmember of a city bordering the San Gabriel River and its tributaries, appointed by the SGVCOG;
2. One SGVCOG Governing Board member who serves as a mayor or city councilmember of a city bordering the San Gabriel Mountains, appointed by the California Senate Rules Committee at the recommendation of the SGVCOG; and
3. One resident from a city bordering the San Gabriel River, appointed by the Office of the Governor at the recommendation of the SGVCOG.¹

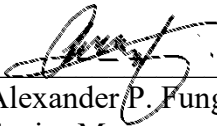
¹ On April 21, 2016, the SGVCOG Governing Board voted to limit the nominations of this seat to mayors and councilmembers from eligible cities. The SGVCOG must submit two eligible nominees to the Office of Governor for consideration.

REPORT

Seat #2 is currently open for re-appointment due to San Dimas City Councilmember Denis Bertone's recent departure from the San Dimas City Council. The nominee must be a mayor or a city councilmember from cities bordering the San Gabriel Mountains within the RMC's jurisdiction. These cities include Arcadia, Azusa, Claremont, Duarte, Glendora, La Verne, Monrovia, Pasadena, San Dimas, and Sierra Madre.

The SGVCOG Energy, Environment, and Natural Resources (EENR) Committee convened in June 2022 and voted to recommend the Governing Board to recommend Claremont City Councilmember Jennifer Stark to serve as the replacement delegate on the RMC Board of Directors.

Prepared by:



Alexander P. Fung
Senior Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Map of RMC's Jurisdictional Boundaries](#)

DATE: August 18, 2022

TO: Governing Board Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **SB 991 (NEWMAN) – PUBLIC CONTRACTS: PROGRESSIVE DESIGN-BUILD: LOCAL AGENCIES**

RECOMMENDED ACTION

Adopt Resolution 22-44 supporting SB 991 (Newman).

BACKGROUND

Cities, counties, and special districts that are authorized to provide for the production, storage, supply, treatment, or distribution of any water from any source are currently limited to the Design-Bid-Build method of procurement for public works projects. A public works project is described by the state to mean the construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds, except work done directly by a public utility company pursuant to order of the Public Utilities Commission or other public authority. Currently, public works projects are only authorized to use the design-bid-build method, in which a public agency fully completes the design of a project prior to awarding a construction contract and must award the contract to the “lowest responsible bidder.” This process is intended to ensure that the project is built for the lowest possible cost. This bill would authorize such local agencies to use the progressive design-build process for public works projects in excess of \$5,000,000, until January 1, 2029. The bill defines progressive design-build procurement method to mean a project delivery process in which both the design and construction of a project are procured from a single entity that is selected through a qualifications-based selection at the earliest feasible stage of the project.

The bill would require a local agency that uses the progressive design-build process to submit, no later than January 1, 2028, to the appropriate policy and fiscal committees of the Legislature, a report on the use of the progressive design-build process containing specified information, including a description of the projects awarded using the progressive design-build process.

DISCUSSION

The traditional design-bid-build procurement method, in which the lowest bidder is selected, can create challenges in completing complicated projects. Using lowest bidder for highly complicated projects can sometimes lead local agencies to sacrifices in quality or significant change orders. In addition, the design-bid-build procurement method requires a different firm for design and construction, and there can be inconsistencies between the two firms, leading to additional costs and delays. According to the bill’s author and other proponents, SB 991 will afford local water agencies the option of using the progressive design-build contracting method to reduce overall project risks, costs, and schedules for public works projects estimated to cost more than \$5 million. The design-build procurement method attempts to solve the problem of two firms having inconsistent approaches, but it doesn’t provide the collaborative progressive approach that progressive design-build advocates claim can improve outcomes. Since local agencies in

California have limited experience with progressive design-build, there is some additional risk to using this new procurement method. To mitigate the risk, this bill provides an “off ramp” to local agencies that are unable to agree to a guaranteed maximum price with the progressive design-build entity they selected and solicit proposals from other firms to complete the work. Additionally, the bill includes reporting language that will inform the Legislature how local agencies use this authority in time to make changes before it sunsets in 2029.

SB 991 has passed the Senate Governance & Finance and Appropriations Committees and Senate Floor on unanimous votes and is in the Assembly awaiting referral to committee. Supporters of the bill include—but are not limited to—the following:

- Water Collaborative Delivery Association
- Association of California Water Agencies
- California Association of Sanitation Agencies
- California Municipal Utilities Association
- Inland Empire Utilities Agency
- Orange County Sanitation District
- Santa Clara Valley Water District
- Silicon Valley Leadership Group
- State Building & Construction Trades Council of California
- The Bay Area Council
- Walnut Valley Water District
- Watereuse Association

As of April 20, 2022, there were no opponents listed on file with the State Senate.

At the Water Policy Committee/WG meeting on June 14, 2022, the Water Policy Committee unanimously approved recommending the Governing Board support SB 991 (Newman).

Prepared by:



Brianne Logasa
Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – SB991 \(Newman\) Text](#)

[Attachment B – Resolution Supporting SB 991](#)

[Attachment C – Letter of Support for SB 991](#)

DATE: August 18, 2022

TO: Governing Board Delegates & Alternates

FROM: Marisa Creter, Executive Director

RE: **HOMELESS PROGRAMS TO ADDRESS FOOD INSECURITY**

RECOMMENDED ACTION

Allocate \$250,000 to support food insecurity programs for persons experiencing homelessness or at-risk of homelessness.

BACKGROUND

In 2019, the SGVCOG received a State budget earmark of \$5.625 million for the implementation of programs that supported persons experiencing homelessness (PEH). The majority of that funding - \$3.3 million – was allocated directly to cities to implement their previously-adopted homelessness plans. Cities developed and implemented their own projects, based on their own adopted priorities. Some additional funding went to service providers to provide services for PEH. While each city and service providers had different programs to serve PEH, there were several consistent priorities that emerged in the implementation of these different programs. One of these priorities was funding for food for PEH and for those at-risk of homelessness.

Since these programs ended in June 2022, the SGVCOG has continued to talk to cities, service providers, and nonprofit organizations, and all have continued to identify food as a critical need for their agencies. Service providers operating shelters provide three meals per day for their residents, which represents a significant cost for program operation. Unsheltered residents – or even those living in housing thanks to a housing voucher – still suffer from food insecurity, and service providers and cities want to continue to provide food and food options for these residents. However, limited budgets and significantly increasing costs have made it difficult to meet the level of need, especially over the last year.

Amongst all San Gabriel Valley residents, food insecurity is a major concern. A study by the Los Angeles County Department of Public Health (DPH) conducted in 2018 found that approximately 66,000 residents in the San Gabriel Valley faced food insecurity, and approximately 21,000 residents in the San Gabriel Valley had very low food security, meaning that they had had multiple indications of disrupted eating patterns and reduced food intake.¹ The pandemic exacerbated food instability, with 34% of households in Los Angeles across all income levels facing food insecurity.² Food pantries continue to distribute significantly more food than they had before the

¹ County of Los Angeles Public Health. *Food Insecurity in Los Angeles County Before and During the COVID-19 Pandemic*. November 2021. http://publichealth.lacounty.gov/nut/media/nutrition-physical-activity-resources/LA_County_Food_Insecurity_Report_2021_508Compliant.pdf

² County of Los Angeles Public Health. *Food Insecurity in Los Angeles County Before and During the COVID-19 Pandemic*. November 2021. http://publichealth.lacounty.gov/nut/media/nutrition-physical-activity-resources/LA_County_Food_Insecurity_Report_2021_508Compliant.pdf

pandemic.

While food insecurity has been increasing, there has also been a growing focus on reducing food waste. Passed in 2016, SB 1383 (Lara) set methane emissions reduction targets for California, including a requirement to reduce organic waste disposal 75% by 2025 and rescue at least 20% of currently disposed surplus food for people to eat by 2025. Specifically, as part of the implementation of SB 1383, large commercial food generating organizations (large grocery stores, supermarkets, wholesale food vendors, and food service providers) must donate edible food to food recovery organizations (such as food pantries and food banks), beginning in January of 2022. Beginning in January 2024, additional types of businesses – including health facilities, large hotels and vendors, large restaurants, and large agencies with on-site food facilities – will also be required to donate edible food. These large entities are required to establish contracts with food recovery organizations to formalize these donations. Local jurisdictions are responsible for educating commercial edible food generators, increasing food generator access to food recovery organizations, monitoring food generator compliance, and increasing food recovery capacity if there isn't sufficient capacity to meet edible food recovery needs.

To assist cities with compliance, the SGVCOG has worked with 14 member cities and its consultant – SCS Engineers – to complete an initial evaluation to identify food recovery organizations and their capacity to accept edible food, to calculate the estimated amount of edible food generated by the impacted commercial edible food generators, and to develop and implement an outreach and education plan for participating cities. As part of this initial evaluation, the SGVCOG's consultant found that less than one-third of these large generators were currently donating food. The consultant found that, at present, there was a recovery capacity of between 15 and 17 million pounds in the 14 participating cities, and there was edible food generation of approximately 15 million pounds. However, it is anticipated that the amount of edible food generated will increase, meaning that there will need to be additional recovery capacity. Phase 2 of this Program involves the establishment of regional food recovery hubs, which would help to increase the recovery capacity here in the region.

These parallel efforts and priorities at the SGVCOG create a unique opportunity to assist cities in their compliance with food recovery requirements while also addressing the extreme unmet need for food here in the San Gabriel Valley. Several jurisdictions have already implemented programs to this effect. In the County of Los Angeles, the County Department of Public Health implemented the Nutrition and Physical Activity Program, in which they coordinated with Los Angeles Regional Food Bank and several food rescue and community-based organizations to collect more than 12 million pounds of food and distribute it to individuals accessing services at schools, healthcare settings, and parks. In San Francisco, the City's "Kitchen Zero SF" program recovered more than 3.2 million pounds of edible food from June 2019 – March 2022 through SB 1383 compliance activities and, working with nonprofits and food pantries, redistributed this food to residents in need.

Due to cities and service providers' challenges in expending previous funds, the SGVCOG currently has approximately \$550,000 in unallocated funds which can be used for activities that support PEH or those at-risk of homelessness. SGVCOG staff is recommending that a portion of these funds - \$250,000 – be allocated to support a program to address food insecurity for PEH or those at-risk of homelessness, with a specific focus on building the capacity of food recovery

organizations and partners to be prepared for the expected increase in donated food in the coming year. SGVCOG staff is recommending the implementation of a grant program for local jurisdictions, non-profits, and service providers, for activities that would increase the infrastructure and capacity of these local agencies to collect and distribute food to PEH and those at-risk of homelessness. This work can additionally be supported by additional funding, which cities have received from the California Department of Resources Recycling and Recovery (CalRecycle) and which they have allocated to the SGVCOG to support the regional implementation of these programs. These funds can be used for the purchase of equipment (e.g., freezers, storage, etc.), transport of food, and costs associated with the set-up of the program. There is some initial work that must be done before the CalRecycle funds can be expended, and this proposed program could support this effort.

DISCUSSION

As discussed above, staff recommends that the SGVCOG implement a grant program for cities, nonprofits, and service providers to apply for funding to establish and/or increase their capacity to collect food and distribute food to PEH or those at-risk of homelessness. The grant program would target entities and opportunities that would help support the expansion of food recovery capacity as the implementation of SB 1383 advances. The program would allow for eligible entities to apply for funding to support immediate needs, such as the purchase of food to cover existing gaps, but the focus of the grant program would be on establishing and expanding the capacity and infrastructure necessary to accept the increased expected amount of food donations as more businesses comply with their food recovery requirements. This program would serve as a bridge as SGVCOG staff moves forward with the implementation of the CalRecycle grant program. The intent of the program is to provide flexibility in the eligible activities, to allow applicants to craft proposals that would best allow them to meet the program goals.

Eligible Applicants	Local Jurisdictions; Non-profits; Service Providers
Eligible Activities	<ul style="list-style-type: none"> • Food; • Staff Time; • Transit/transportation; • Food Storage; • Equipment (including large equipment including but not limited to fridges, freezers, stoves, sinks, and preparation space and small equipment including but not limited to pots, pans, other cooking materials, personal protective equipment); • Construction and permitting/licensing activities required to make a preparation space compliant for use; • Food Preparation; Job Training.
Anticipated Maximum Funding Award	\$50,000 ³
Funding Deadline	June 15, 2023


It is recommended that \$250,000 in unallocated funds be allocated to this program. This would support awards for up to 4 to 5 entities.

³ The SGVCOG may consider a higher maximum award amount if more complex work was necessary.

Given the short funding deadlines and the immediate needs, staff is working as quickly as possible to advance this effort.

NEXT STEPS

At its August 3, 2022, meeting, the Homelessness Committee approved a motion to recommend Governing Board allocate \$250,000 to support food insecurity programs for persons experiencing homelessness or at-risk of homelessness. As such, if this action is approved by the Governing Board, SGVCOG staff would develop an application process for eligible applicants. Should demand exceed availability of funds, SGVCOG would evaluate the applications in line with the program’s priorities of reducing food insecurity for PEH and those at-risk of homelessness and demonstrating how the application would lead to increased food recovery capacity. Attachment A provides the Food Insecurity Grant Program Application. Individual grants awards would be under the Executive Director’s contract approval authority, so, if these actions are approved, no further action would be required.

Prepared by:  _____
Caitlin Sims
Manager of Local Programs

Approved by:  _____
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Food Insecurity Grant Program Application](#)

REPORT

DATE: August 18, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: AUTHORIZATION TO EXECUTE AGREEMENTS IMPLEMENTING THE SAN GABRIEL VALLEY WILDFIRE ADAPTATION AND PREVENTION OUTREACH PROGRAM AND THE SAN GABRIEL VALLEY REGIONAL COMMUNITY WILDFIRE PROTECTION PLAN

RECOMMENDED ACTION

- 1) Authorize the Executive Director to execute an agreement or an amendment with the Department of Forestry and Fire Protection (CalFIRE) to receive an amount not-to-exceed \$250,468.50 in FY 2022-2023 for the implementation of the San Gabriel Valley Wildfire Adaptation and Prevention Outreach Program.
- 2) Authorize the Executive Director to execute an agreement or an amendment with the The Department of Forestry and Fire Protection (CalFIRE) to receive an amount not-to-exceed \$677,959.00 in FY 2022-2023 for the implementation of the San Gabriel Valley Regional Community Wildfire Protection Plan.

BACKGROUND


In a survey conducted by the SGVCOG following the Bobcat Fire, cities expressed support for the development of a Regional Wildfire Adaptation Plan. Additionally, cities shared that they are interested in joining a regional effort to provide evacuation planning, structure hardening, hazardous fuel reduction, brush mitigation, and community education support.

To support these efforts, the SGVCOG applied for and was awarded \$250,468.50 in funding from the California Climate Investment Fire Prevention Grant Program to implement the San Gabriel Valley Wildfire Adaptation and Outreach Program. This program aims to provide support to San Gabriel Valley cities to conduct community outreach efforts. Activities would include wildfire prevention workshops, training sessions, community events, presentations, yard audit assessments, and digital outreach efforts. With this funding, SGVCOG staff can disseminate information and resources to cities' residents, businesses, local community organizations, and schools through various channels.


Additionally, the SGVCOG was awarded \$667,959.00 in funding from the California Climate Investment Fire Prevention Grant Program to develop the San Gabriel Valley Regional Community Wildfire Protection Plan (CWPP). This plan can serve as the foundational strategic document that would guide the wildfire adaptation and prevention efforts of the 31 incorporated cities and the dozens of unincorporated communities within the San Gabriel Valley. The process of developing a Community Wildfire Protection Plan greatly supports the region to clarify and refine its priorities for the protection of life, property, and critical infrastructure in the San Gabriel Valley's wildland-urban interface. The development of a CWPP can also lead community members, including elected officials, city staff, community organizations, and residents, through

valuable discussions regarding management options and implications for the region's surrounding watersheds.

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with the Department of Forestry and Fire Protection (CalFIRE) to receive an amount not-to-exceed \$250,468.50 for the San Gabriel Valley Wildfire Adaptation and Outreach program, and an amount not-to-exceed \$667,959.00 for the San Gabriel Valley Regional Community Wildfire Protection Plan

Prepared by: 

Brianne Logasa
Management Analyst

Approved by: 

Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Grant Award Notice](#)

DATE: August 18, 2022

TO: Governing Board Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **SUPPORT AB 2622 (MULLIN): SALES AND USE TAXES EXEMPTION FOR ZERO EMISSION TRANSIT BUSES**

RECOMMENDED ACTION

Adopt Resolution 22-45 in support of AB 2622.

BACKGROUND

Current sales and use tax laws in California include exemptions for the sale, storage, and use of zero-emission transit buses. The exemptions are limited to those buses that were sold to public agencies who are eligible for the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project under the State Air Resources Board. They are meant to relieve some of the financial burden on municipalities that would like to invest (or have already invested) in electric or hydrogen fuel cell electric bus fleets. It is anticipated that the tax exemption will allow public transit agencies to save between \$30,000 and \$50,000 on each zero-emission bus purchased. The current regulation governing this exemption expires on January 1, 2024.

AB 2622 (Mullin) would extend this exemption by two years to January 1, 2026. The extension is timely because it will allow agencies to have clarity on which taxes will apply as they plan their capital budgets – procurement processes for these fleets typically begin 18-24 months before purchase. The bill also includes a provision requiring the Legislative Analyst’s Office to report to the Legislature on the effectiveness of the tax exemption by May 1, 2024.

Supporters of the bill include:

- League of California Cities (priority bill)
- California Transit Association
- Foothill Transit
- Southern California Association of Governments
- San Mateo County Transit District
- Transportation Agency for Monterey County
- Madera County Transportation Commission
- Transportation Authority of Marin

At this time there are no significant opposition to the bill.

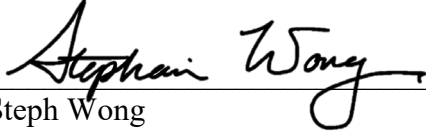
SGVCOG POSITION


Staff recommends that the Governing Board adopt Resolution 22-45 in support of AB 2622. By

REPORT

signaling our strong support for this legislation, the SGVCOG will continue to advocate for the best interests of its member agencies and residents. Support for the bill aligns with the San Gabriel Valleys consistent leadership record on issues related to greenhouse gas emissions, air quality, and responsible tax incentive structures. The SGVCOG Transportation Committee is scheduled to consider recommending that the Governing Board support AB 2622 at its next regular meeting on August 11, 2022.

The bill passed unanimously through the Senate Governance and Finance Committee and is expected to advance to a Senate vote in August.

Prepared by: 
Steph Wong
Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Bill Text AB 2622 \(Mullin\)](#)

[Attachment B – Resolution 22-45](#)

[Attachment C – SGVCOG Letter of Support](#)

REPORT

DATE: August 18, 2022

TO: Governing Board Delegates & Alternates

FROM: Marisa Creter, Executive Director

RE: **TINY HOME BRIDGE HOUSING UPDATE: SUCCESS STORIES, CHALLENGES, & SOLUTIONS**

RECOMMENDED ACTION

For information only.

REGIONAL HOUSING TRUST UPDATE

In 2021 the San Gabriel Valley Regional Housing Trust developed a tiny homes bridge housing pilot program and partnered with the Cities of Baldwin Park and Montebello to deliver 55 units of temporary homeless housing. The 25-unit project in the City of Baldwin Park, Esperanza Villa, was the first tiny home bridge housing site in the San Gabriel Valley and opened in November 2021. Operation Stay Safe, the 30-unit tiny home site in Montebello, opened in July 2022. Both sites are operated by Volunteers of America Los Angeles (VOALA). VOALA works with clients to establish a housing and finance plan to increase their income and create a pathway to permanent housing.

Esperanza Villa has served as a valuable resource to the community since its opening. The site is a City owned lot which was directly adjacent to an area identified as a hotspot in the 2020 homeless count. The count noted over 500 individuals experiencing homelessness in the City. Since opening, calls for service in the area have decreased. Six clients have been permanently housed and additional clients have been connected with housing vouchers and are currently seeking permanent housing. The SGVRHT and SGVCOG are working with VOALA and additional Coordinated Entry System (CES) providers to help streamline the transition to permanent housing.

Esperanza Villa accepts referrals from SPA 3 partners including Union Station, VOALA, Baldwin Park PD, and LAHSA. Operation Stay Safe referrals are centralized through direct outreach by the Montebello Community Assistance Program (MCAP). Both sites have a local preference for individuals experiencing homeless in the community and maintain a waitlist to seamlessly move clients in as units are turned over.

The City of Baldwin Park is developing a second tiny home site for families which will open September 24, 2022. To learn more about each of these sites please visit: www.sgvrht.org/tinyhomes

Prepared by: 

Brielle Acevedo
Regional Housing Trust Manager

Approved by: Marisa Creter
Marisa Creter
Executive Director

DATE: August 18, 2022
TO: Governing Board Members & Alternates
FROM: Marisa Creter, Executive Director
RE: **GOSGV REGIONAL BIKESHARE PROGRAM UPDATE**

RECOMMENDED ACTION

For information only.

BACKGROUND

In August 2017, the San Gabriel Valley Council of Governments (SGVCOG) received \$4.554 million in Greenhouse Gas Reduction Fund-Active Transportation Program (GGRF-ATP) funds from the California Transportation Commission to launch a regional e-bike share program in the San Gabriel Valley. The program was to deploy 840 e-bikes in 15 participating jurisdictions, with at least 420 e-bikes serving disadvantaged communities (DACs). The program was to be a dock-less program so that users could return the e-bikes to any existing bike rack of identified bike parking location. Eligible expenditures for the funding including infrastructure (e.g. e-bikes; stations) and program start-up costs. Operations could not be covered under the grant funding. The funding was to be expended by December 17, 2021. The program has faced challenges over the years, and SGVCOG worked with local organizations and community stakeholders to reimagine the program.

COVID-RELATED CHALLENGES

In early 2019, the SGVCOG completed a competitive procurement process. At its February 2019 meeting, the Capital Projects and Construction Committee (CPCC) authorized the Chief Engineer to execute an Agreement with Gotcha Media Holdings, LLC to operate the program. Staff prepared to launch the program in March 2020, but unfortunately, this corresponded with the start of the COVID-19 pandemic. The COVID-19 pandemic upended the shared mobility industry, as people were told to stay-at-home and people were fearful of shared devices. Some programs shut down – either temporarily or permanently – and, while some programs experienced initial upticks in ridership, it did ultimately fall. Despite this, the SGVCOG was able to launch its initial programs in the summer of 2020. However, like most bike share programs nationwide, ridership remained low, and it was difficult for operators to cover their true operational costs. Many programs halted operations. Gotcha was not immune to these challenges and, unfortunately, as reported to the CPCC, in January 2021, the SGVCOG was notified that Gotcha ended up dissolving its operations for all of its programs across the country – including the program in the San Gabriel Valley.

GOSGV 2.0

In spring 2021, SGVCOG staff convened discussions with regional stakeholders, including local non-profits and participating cities, to discuss how the program could be re-launched. While Gotcha's GoSGV program did end after approximately six months of program operation, SGVCOG staff was able to take this opportunity to re-imagine the program to serve the San Gabriel Valley even more effectively. The work completed – including the station siting and the community engagement done in coordination with ActiveSGV as part of the program roll-out – provided a strong foundation and valuable tools to reconsider the Program.

SGVCOG staff determined that a better approach to e-bike share in the San Gabriel Valley was to focus on longer-term bike “check-outs,” at station locations that were primarily located off of the public right-of-way. The intent was for local businesses and community partners to serve as the station locations where users could check-out e-bikes. The additional program intent was to specifically target those users who would be the most likely to use an e-bike to replace existing drive-alone trips, thus maximizing the vehicle miles traveled (VMT) reduction of the program. These targeted users included students at colleges and universities, employees at large businesses and campus environments (including business parks), and other community members who may be inclined to try an e-bike for active transportation but may not have the money to purchase it. E-bikes typically cost several thousand dollars, and there can be many other additional barriers – including technical expertise – to initial access. For a monthly cost, users would be able to “check-out” an e-bike for an extended period of time and, during that time, have exclusive access to that e-bike as their own. This program design would not only maximize the VMT impact of the program but also minimize the staffing costs associated with operating the program, as bike rebalancing would be a much smaller component of the Program.

GOSGV PROGRAM IMPLEMENTATION

E-Bikes

In September 2021, staff released a request for quotes (RFQ) for the purchase of 840 e-bikes, including traditional e-bikes and cargo e-bikes. At its October 2021 meeting, the CPCC authorized the Executive Director to execute purchase orders (POs) for the purchase of e-bikes with the selected vendors.

- B-Cycle: purchase of 828 e-bikes;
- Pedal Movement, LLC: purchase of 12 cargo e-bikes.

SGVCOG staff executed these POs in late 2021, and the e-bikes and cargo e-bikes were made available to the SGVCOG. The success in being able to purchase bikes and have them delivered within the grant funding timelines is particularly notable because there continues to be worldwide shortages of e-bikes and massive supply-chain issues.



BCycle: 3-speed Shimano



Pedal Movement:
Urban Arrow Family Cargo
Bike

Program Operator

To support program operations, in October 2021, the SGVCOG released a request for proposals (RFP) to select an operator for this modified program. The RFP established the following general scope of work for the operator:

- Manage/administer program that provides longer-term check-out periods for users, including processes, procedures, practices, and schedules for e-bike deployment, customer usage/check-out, customer service, pricing, marketing, and data management to support program viability;
- Manage receipt and inventory of up to 840 e-bikes;
- Provide ongoing, regular maintenance and repair to ensure the e-bikes are in safe and good working condition;
- Provide intuitive, user-friendly, and accessible reservation and registration processes for users;
- Provide customizable user-fee structure that ensures system sustainability;
- Coordinate with SGVCOG and e-bike vendor to accept and manage customer payments;
- Incorporate strategies to minimize e-bike loss that could occur through the non-return of e-bikes, theft, or other mechanisms;
- Incorporate partnerships with local entities (e.g. nonprofits, colleges/universities, local businesses) to support program roll-out and implementation;
- Deploy at least 50% of e-bikes to serve disadvantaged communities;
- Be financially self-sustaining through rider fees, sponsorships, and/or other private funding mechanisms.

The grant does not fund operations; thus, the operator would not receive any funding from the SGVCOG to operate this program. The program was to be entirely self-sustaining through rider fees and sponsorships, although the SGVCOG would also actively look for other additional funding sources – including grants and sponsorships – that could support the operation of the program in the future.


Upon technical review of the proposals, the TEC recommended ActiveSGV – a local non-profit that supports the expansion of bike ridership and other forms of active transportation in the San Gabriel Valley – as the program operator.

GOSGV LAUNCH

Over the past several months, SGVCOG has been working with ActiveSGV to structure the transformed GoSGV bike share program. As discussed above, San Gabriel Valley residents can check out an e-bike for monthly use. For the duration of their check-out period, the participant will have exclusive use of that e-bike as their own for their daily use. Participants can sign up for the program and pick-up an e-bike from various program partners across the region – rather than on the public right-of-way – or, for an additional cost, have the e-bike delivered to their home. ActiveSGV is working with local bike shops, who will provide maintenance for the e-bikes. The SGVCOG and ActiveSGV are also working with several colleges to implement more locally-based programs on their campuses. The program is also looking to incorporate other program partners – including cities, nonprofit organizations, and businesses – that may benefit from program participation. Governing Board members who have recommendations for potential partners that might be interested in program participation are encouraged to reach-out to SGVCOG staff.

The new GoSGV program is intended to re-launch for a beta roll-out in late June or early July 2022, with a public roll-out later in the summer.

At the June Governing Board meeting, staff provided a written update on the program’s challenges and program status. At this month’s meeting, ActiveSGV’s Education Director Jose Jimenez will provide an overview of the program and the status of program roll-out.

Prepared by: 

Brianne Logasa
Management Analyst

Approved by: 

Marisa Creter
Executive Director