



SGVCOG Capital Projects & Construction Committee Approved Minutes May 24, 2021

Call to Order: Vice Chair N. Lyons called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order remotely via Zoom and livestreamed via YouTube on May 24, 2021 at noon.

1. **Pledge of Allegiance** – Becky Shevlin led the pledge of allegiance.

2. **Roll Call**

Present:

Nancy Lyons, Vice Chair, Diamond Bar
Becky Shevlin, Monrovia
Cory Moss, Industry
Diana Mahmud, South Pasadena
Kathryn Barger, LA County
Margaret Clark, SGVCOG, Rosemead
Scarlet Peralta, Montebello
Tim Hepburn, LaVerne

Absent:

Tim Sandoval, Pomona
Maria Morales, El Monte

Staff:

Eric Shen, Director of Capital Projects
Marisa Creter, Executive Director
David DeBerry, General Counsel
Deanna Stanley, Admin. Services Manager
Amy Gilbert, Management Analyst
Andres Ramirez, Senior Project Manager
Charles Tsang, Senior Project Manager
Paul Hubler, Director, Government & Community Relations
Rene Coronel, Project Manager
Charlotte Stadelmann, Capital Projects Coordinator

3. **Public Comment** – There were no public comments.

4. **Chairman Remarks** – Vice Chair Lyons reported that the ACE Funding Ad Hoc Committee met in April.

5. **Member Comments** – There were no member comments.

6. **Preliminary Recommended Major Unfunded Projects in the San Gabriel Valley for Metro Strategic Project List** – A. Fung reminded the Committee that within Metro's 30-Year Long Range Transit Plan, a 10-15 year Short Range Transit Plan is include as a shorter roadmap leading to projects delivering significant mobility benefits throughout LA County. Metro has requested the COGs to submit their eligible projects and programs in need of funding. A. Fung reviewed the preliminary recommendations developed by the SGVCOG

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and clarified that the list was not a priority but rather a list of projects that met the criteria of eligibility.

7. **Director of Capital Projects Monthly Report** – E. Shen reviewed the Capital projects monthly report. P. Hubler reviewed submissions for earmarks that were supported by legislators. D. Mahmud advised the Committee that with regard to the Fullerton Road project, she was not supportive of the creation of a joint venture of the current construction manager and a construction contractor. She expressed the reasons for her concerns and M. Clark thanked Mahmud for her information.
8. **Project Progress Reports** – R. Coronel reviewed construction progress photos for the Durfee Avenue Grade Separation Project that included concrete placement for driveways and structural backfill placement for retaining walls. C. Tsang reviewed construction progress photos for the Fairview Drive grade separation project that included trains running on the new main line track and crews cutting and removing the temporary tracks. E. Shen introduced new staff member Capital Projects Coordinator Charlotte Stadelmann.
9. **Approval of Capital Projects and Construction Committee Meeting Minutes of April 26, 2021** – A motion was made by C. Moss and seconded by T. Hepburn to approve the minutes.

Ayes: N. Lyons, B. Shevlin, C. Moss, D. Mahmud, K. Barger, M. Clark, S. Peralta, T. Hepburn

Nays: None Abstain: None

10. **Approval of Annual Task Orders and Amendments for Support Services** – E. Shen reviewed the annual task orders for professional services needed for on-going ACE Project support for fiscal year 2022. There were no questions.

After review, a motion was made by K. Barger and seconded by C. Moss to authorize the Executive Director to amend contracts or issue annual task orders for continuing support services for the ACE Projects from July 1, 2021 to June 30, 2022 as outlined in the staff report.

Ayes: N. Lyons, B. Shevlin, C. Moss, D. Mahmud, K. Barger, M. Clark, S. Peralta, T. Hepburn

Nays: None Abstain: None

11. **Approval of Task Order 2, with Anser Advisory for Construction Management Services for the SR-57/60 Chokehold Relief Program Phase I – Diamond Bar Gold Course Project** – E. Shen reviewed the staff recommendation. He indicated that at its November meeting, the Capital Projects Committee approved Anser Advisory to provide construction management services for the Diamond Bar Golf Course project and a task order for preconstruction services. He indicated approval of an additional task order for

construction management services is timely as the construction contract is expected to be issued by June 2021. He reviewed the tasks required.

A motion was made by T. Hepburn and seconded by C. Moss to authorize the Executive Director to issue Task Order 2 in a not-to-exceed amount of \$4,054,805 to Answer Advisory for providing construction management services for the Diamond Bar Golf Course Project as part of the State Route 57/60 Confluence Chokepoint Relief Program.

Ayes: N. Lyons, B. Shevlin, C. Moss, D. Mahmud, K. Barger, M. Clark, S. Peralta, T. Hepburn

Nays: None Abstain: None

- 12. Approval of Task Order No. 1 with Lee Andrews Group for Public Outreach Services for the Montebello Blvd. Grade Separation, Maple Avenue Pedestrian Bridge, and Greenwood and Vail Avenues Safety Improvements Project** – E. Shen reviewed the staff recommendation. P. Hubler reviewed the upcoming preconstruction activities of the project and the tasks required for community support including conducting video pre-construction surveys on the properties that could be exposed to construction vibration. He indicated the multi-year task order will keep the community updated and may be later amended to include services a subcontractor to assist with translation for notices. Funding of the project was discussed and P. Hubler assured the committee that staff will continue to pursue funding for the Montebello project.

A motion was made by C. Moss and seconded by T. Hepburn to authorize the Executive Director to issue a task order with Lee Andrews Group in a not-to-exceed amount of \$1,195,512 to provide public outreach services in support of the Montebello Blvd grade separation, Maple Avenue pedestrian bridge and Greenwood Ave and Vail Ave at-grade crossing safety improvements project.

Ayes: N. Lyons, B. Shevlin, C. Moss, D. Mahmud, K. Barger, M. Clark, S. Peralta, T. Hepburn

Nays: None Abstain: None

- 13. Approval of Task Order 3, Revision 4 with RailPros for Design Support Services During Construction for the Pomona At-Grade Safety Improvement Project** – E. Shen reviewed the history of task orders for the project. He indicated the Pomona at-grade project was placed on hold due to lack of funding of all of the elements of the project but with the recent approval of Section 130 funds, sufficient for constructing one location, staff will package the design for a single project.

A motion was made by T. Hepburn and seconded by C. Moss to authorize the Executive Director to issue Task Order 3, Revision 3 in a not-to-exceed amount of \$129,904 to RailPros for providing additional final design services for the Pomona at-grade crossing safety improvements project.

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Ayes: N. Lyons, B. Shevlin, C. Moss, D. Mahmud, K. Barger, M. Clark, S. Peralta, T. Hepburn

Nays: None Abstain: None

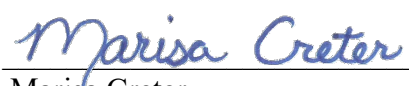
14. Adjournment – The meeting was adjourned at 1:09PM. The next meeting will be held remotely via Zoom on YouTube live on June 28, 2021 at noon.

Prepared by: 

Deanna Stanley
Clerk of the Committee

Reviewed by: 

Eric C. Shen, PE, PTP
Director of Capital Projects

Approved by: 

Marisa Creter
Executive Director