

**San Gabriel Valley Council of Governments  
FY 2026-2029 MSP Active Transportation and First/Last Mile & Complete Streets  
Funding Application**

**SECTION 1: PROJECT SPONSOR INFORMATION**

Lead Agency:

Contact Individual Name:

Contact Individual Title:

Contact Individual Email Address:

Contact Individual Phone Number:

Partnering Agency/Agencies (if applicable):

**SECTION 2: PROJECT DESCRIPTION**

**Project Name:**

**Proposal Category:** Category 1 / Category 2

- Category 1: Previous Awarded Project Gap Funding
  - Up to \$10 million (approximate) will be awarded to eligible projects that were previously awarded funding through the SGVCOG’s MSP program.
- Category 2: New Project Funding
  - Up to \$25 million (approximate) will be awarded to “new” projects that have not previously been awarded through the SGVCOG’s MSP program.
  - Previously-awarded agencies who are seeking funding for a different project may apply under this category.

Should any category be undersubscribed, the scoring panel will be instructed to redistribute surplus funds to other categories based on the highest scoring projects yet unfunded in the other categories.

**Project Eligibility:**

Does this project qualify as an eligible Active Transportation or First/Last Mile & Complete Streets project or both? Please refer to the Funding Distribution Guidelines if you are unsure.

Active Transportation  
First/Last Mile & Complete Streets  
Both

**Project Location Description:**

Enter a project location that conveys road names, intersection cross street names, and/or geographical references of where the project is located. Applicants are encouraged to provide a simple map of the project location that clearly denotes the location of the proposed improvements. If applicable, please include the map in the attachments.

**Project Scope (500 words maximum):**

Provide a clear and concise explanation of the types of work and/or the major elements that are proposed. Clearly indicate how the proposed improvements would fit under the active transportation and/or first/last mile & complete streets categories based on the definitions provided under Measure M.



**Regional Impact (500 words maximum):**

Describe existing conditions and explain how the project accomplishes each and/or all of the following objectives:

- Improves and/or enhances traffic flow, relieves congestion, enables individuals to travel quickly in the San Gabriel Valley.
- Improves access to destinations such as jobs, recreation, medical facilities, schools, and other key locations.
- Improves access to transit facilities, enhances safety, and corrects unsafe conditions.
- Demonstrates specific active transportation and/or first/last mile & complete streets needs.
- Demonstrates benefits to disadvantaged communities and addresses the lack of connectivity. Specifically, describe the ways in which the project benefits transit-dependent populations and those who have been historically barred or discouraged from using transit and active transportation facilities due to accessibility barriers (including, but not limited to a lack of Americans with Disabilities Act-compliant facilities).

**Equity Focused Communities (500 words maximum):**

Is the project located within or does it serve an adjacent Metro defined Equity Focus Community (EFC)? Please describe the extents of the project that are included in an EFC, are adjacent to an EFC, or serve an EFC. If the project is not geographically near an EFC, but the applicant has a credible and supported expectation that a target population will use and benefit from the project, please describe below. You may use the following [link](#) to answer this question.

**Capital Improvement Plan:**

Is the project identified in at least one participating agency's five-year Capital Improvement Plan? If so, please include the Capital Improvement Plan in the attachments.

Yes / No

Is the project identified in other planning documents generated by the agency? This may include plans that are currently being drafted. If so, please list them here.

**2028 Olympic & Paralympic Games (500 words maximum):**

Will the project support access to a 2028 Olympic & Paralympic Games venue? Please describe the direct connection that will be made to the venue. Please also demonstrate that the project will be fully constructed in time for the 2028 Olympic & Paralympic Games.

**SECTION 3: PROJECT SCHEDULE**

<b>Project Phase</b>	<b>Start Date</b>	<b>End Date</b>
PAED		
PS&E		
ROW		
CON		
CLOSEOUT		

**What phase is the project currently in?**

**Identify any significant work and milestones that have been completed to date. (250 words maximum)**

**Please provide any planned strategies or strategies taken to ensure that the schedule can be met, as well as the steps that will be taken to mitigate schedule impacts of any unforeseen circumstances (250 words maximum).**

**SECTION 4: PUBLIC OUTREACH AND COMMUNITY SUPPORT**

**Describe the evidence of support from key local decision makers and stakeholders, as well as partnerships with local community organizations and/or groups. Please also describe the community-based public participation process that culminated in the project and include evidence of community support, including letters of interest and/or community meeting documents (500 words maximum).**

**If applicable, describe the roles and responsibilities of partnering jurisdictions in detail. Please also include letters of commitment/support from each partnering jurisdiction (500 words maximum).**

**Regional Plans:**

Provide any regional plans that the project is included in. Please include any applicable regional plans in the attachments.

**Metro Active Transportation Corridor:**

Is the project located on an active transportation corridor listed in the Metro Active Transportation Strategic Plan?  
Yes / No

**SGV Greenway Network:**

Is the project a part of the San Gabriel Valley Greenway Network Strategic Implementation Plan, which is currently being completed?

Yes / No

If yes, is the applicant agency(ies) interested in partnering with SGVCOG for assistance phasing, environmentally clearing, designing, and/or implementing the project?

Yes / No

**SECTION 5: FUNDING STRATEGY AND BUDGET**

Please review and fill out [this excel workbook](#) to show the proposed project’s funding strategy and budget. Attach the file to your application. Note: there are two tabs or “sheets.” The first tab is an instructions page and the second tab contains cells to be filled out. Please review the entire workbook carefully and fill out the second tab in its entirety.

Also linked here: [Section 5\\_SGVCOG MSP Call for Projects 2024.xlsx](#)

**SECTION 6: MSP POLICY ACKNOWLEDGEMENT**

Please acknowledge that you have read the [SGVCOG MSP Funding Policy for Awarded Projects](#), which stipulates that awarded projects may only reprogram (change the award allocation years) once throughout the life of the project. Confirm that your agency agrees to abide by this policy if awarded funding under the MSP program.

Confirm

**SECTION 7: APPLICATION SUBMISSION INSTRUCTIONS**

**Prioritization:**

If your agency is applying for multiple projects under this MSP cycle, please denote this project’s priority ranking amongst the others.

1st

2nd

3rd

Please label all attachments appropriately and submit the attachments, along with the completed application form, to SGVCOG Principal Management Analyst, Steph Wong, at [swong@sgvcog.org](mailto:swong@sgvcog.org) before Thursday, October 31, 2024 at 5:00pm.