



San Gabriel Valley Council of Governments

AGENDA AND NOTICE OF THE REGULAR MEETING OF THE SGVCOG EXECUTIVE COMMITTEE

Monday, January 6, 2025 – 10:00 AM

SGVCOG Monrovia Office

1333 S. Mayflower Ave, Suite 360, Monrovia, CA 91016

President

Tim Hepburn

1st Vice President

Ed Reece

2nd Vice President

Cory Moss

3rd Vice President

Vacant

Past President

Becky Shevlin

Transportation Chair

Ed Reece

Homelessness Chair

Becky Shevlin

EENR Chair

Jennifer Stark

CPCG Chair

Tim Hepburn

Ex-Officio

Tim Sandoval, Metro

SGVCOG Representative

Ex-Officio

Jessica Binnquist, City

*Managers' Steering
Committee Chair*

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Executive Committee are held on the first Monday of each month at 10:00 AM at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvcog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG Monrovia Office Building. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE EXECUTIVE COMMITTEE: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Board President may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

If you would like to provide a public comment during a Committee meeting, please see "Instructions for Public Comments" below.

AGENDA ITEMS: The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and may be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Committee takes action on the balance of the Consent Calendar.

TELECONFERENCE LOCATIONS: State law allows Committee members to teleconference from remote locations as long as certain conditions are met, including listing the teleconference locations in the agenda. The following locations are hereby noticed as teleconference locations, which are accessible to the public for the purposes of observing this meeting and/or addressing the Committee.

<p>Sheraton Grand Sacramento Hotel 1230 J Street Sacramento, CA 95814</p>
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Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Executive Committee at the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the “Subject” line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- Verbal Comments (In Person): If you would like to make a public comment at the Executive Committee meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room. If you are attending the meeting at a noticed teleconference location and would like to make a public comment, please raise your hand when the item upon which you wish to speak comes up on the agenda.
- Verbal Comments (Zoom): If you would like to participate by teleconference from a private location, please email Steph Wong (swong@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Steph Wong (swong@sgvcog.org) or (626) 457-1800.

PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
4. Changes to the Agenda Order

CONSENT CALENDAR

5. Executive Committee Meeting Minutes – **Page 1**
Recommended Action: Review and approve.
6. 1st Quarter Financial Report / Treasurer’s Report – **Page 3**
Recommended Action: Receive and file.
7. 3rd Vice President Vacancy
Recommended Action: Recommend the Governing Board hold an election to select a 3rd Vice President from the following nominated candidates: Councilmember Michael Allawos (Glendora), Councilmember Andrew Chou (Diamond Bar), and Councilmember Tony Ding (San Gabriel).

ACTION ITEMS

8. Governing Board Agenda – **Page 12**
Recommended Action: Review and approve the draft Governing Board agenda.
9. Comment Letter to the Executive Committee for Regional Homeless Alignment (ECRHA) – **Page 17**
Recommended Action: Authorize the Executive Director to submit a comment letter to ECRHA outlining recommendations for changes to Los Angeles County’s homeless services system.
10. SGVCOG Affiliate Partnership Program & Joint Powers Authority (JPA) Update – **Page 31**
Recommended Action: Recommend the Governing Board authorize the Executive Director to take the following actions to create new affiliate positions:
 - 1) *Finalize a list of eligible agencies who wish to become affiliates to SGVCOG and seek letters of commitment from those agencies;*
 - 2) *Prepare an amendment to the SGVCOG Bylaws that establishes the privileges, limitations, and dues structure set for affiliates;*
 - 3) *Prepare an amendment to the SGVCOG JPA to remove the San Gabriel Valley Water Districts Joint Powers Authority as a Member; and*
 - 4) *Take any additional actions deemed necessary by SGVCOG General Counsel to enact the Affiliate Partnership Program.*

UPDATE ITEMS

11. President’s Report
12. Executive Director’s Report
13. General Counsel’s Report

ANNOUNCEMENTS

14. Next Executive Committee Meeting – February 3, 2025
Recommended Action: For information only.

CLOSED SESSION

15. Closed Session Pursuant to California Government Code Section 54957(b)(1) - Performance Evaluation. Position: Executive Director
Recommended Action: Discuss and provide direction.

ADJOURN



Unapproved SGVCOG Executive Committee Meeting Minutes
November 4, 2024
10:00 AM
1333 S. Mayflower Ave., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order
The meeting was called to order at 10:02 AM.

2. Roll Call

Members Present

- T. Hepburn, President/CPCC Chair
- C. Moss, 3rd Vice President
- B. Shevlin, Past President/Homelessness Chair
- J. Stark, EENR Chair
- J. Binnquist, CMS Committee Chair

Absent

- E. Reece, 1st Vice President
- A. Verlato, 2nd Vice President
- T. Sandoval, Metro SGVCOG Representative

Staff/Guests:

- M. Creter, SGVCOG Executive Director
- S. Wong; R. Choi; R. Alimoren, C. Sims; R. Coronel
- J. Talla; Y. Rivera; B; Salazar; K. Ward; M. Bolger;
- V. Urenia; T. Lott; J. Burkart; L. Gardener;
- N. Ryu; S. Mandizvidza; SGVCOG Staff
- M. Daudt, Woodruff & Smart
- A. Raymond, City of Glendora

3. Public Comment
There were no public comments at this meeting.

4. Changes to the Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

- 5. Review Executive Committee Meeting Minutes
Action: Review and approve.
- 6. 4th Quarter Financial Report / Treasurer’s Report
Action: Receive and file.

There was a motion to approve the consent calendar. (M/S: C. Moss, B. Shevlin)

[Motion Passed]

AYES:	T. Hepburn, C. Moss, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	E. Reece, A. Verlato

ACTION ITEMS

7. Governing Board Agenda

There was a motion to approve the draft Governing Board agenda.

(M/S: C. Moss, B. Shevlin)

[Motion Passed]

AYES:	T. Hepburn, C. Moss, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	E. Reece, A. Verlato

8. FY2025 - FY2026 Executive Committee Legislative Platform

There was a motion to recommend the Governing Board adopt a resolution approving the FY 2025 - FY 2026 Executive Committee Legislative Platform.

(M/S: B. Shevlin, C. Moss)

[Motion Passed]

AYES:	T. Hepburn, C. Moss, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	E. Reece, A. Verlato

UPDATE ITEM

9. President’s Report

T. Hepburn reported on this item.

10. Executive Director’s Report

M. Creter reported on this item.

11. General Counsel’s Report

D. DeBerry reported on this item.

ANNOUNCEMENTS

12. Next Executive Committee Meeting – January 6, 2024

ADJOURN

The meeting was adjourned at 10:48 AM

REPORT

DATE: January 6, 2025
TO: Executive Committee
FROM: Marisa Creter, Executive Director
RE: **1st QUARTER FINANCIAL REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

The full FY 24-25 1st Quarter Financial Reports for Capital and Non-Capital Projects are included as attachments to this report. These reports include the following:

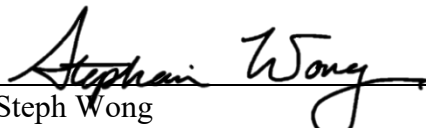
Capital Projects

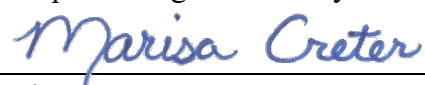
- Condensed Balance Sheet as of September 30, 2024
- Asset Allocation
- Reimbursement Status Report
- Project Cost Report

Non-Capital Projects

- Comparative Summary Balance Sheet as of September 30, 2024
- Consolidated Budget to Actual
- Grants Receivable Aging Detail

Questions on these reports may be directed at SGVCOG Director of Finance, Rey Alimoren (ralimoren@sgvcog.org).

Prepared by: 
Steph Wong
Principal Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – Capital Projects 1st Quarter Financial Report
Attachment B – Non-Capital Projects 1st Quarter Financial Report

Attachment A

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Condensed Balance Sheet - Capital Projects
For Fiscal Year Ending September 30, 2024

	9.30.24	Change	6.30.24	Comments
<u>Cash on hand</u>				
Operating Account	2,426,851	(535,079)	2,961,930	
Money Market Account (2)	6,760,291	3,066,683	3,693,608	
Money Market (UPRR Contributions)	45,374	6	45,368	
Total cash on hand	9,232,516	2,531,610	6,700,906	
<u>Investments</u>				
LAIF	1,822,900	20,338	1,802,562	
CALPERS - Section 115 Trust	1,322,772	79,375	1,243,397	
CBT - Fixed Income at cost	77,838	974	76,864	
Total investments	3,223,510	100,687	3,122,823	
<u>Current - 30 days or less</u>	54,656	(17,439,614)	17,494,270	
<u>Aged Receivable</u>				
<u>To Be Billed</u>	28,888,323	(8,666,077)	37,554,400	
<u>MTA/CALTRANS Retention</u>	9,938,267	795,436	9,142,831	
Total Exhibit V	38,881,247	(25,310,254)	64,191,501	
Other receivables, unsold surplus properties, and deferred costs	12,747,415	1,303,712	11,443,703	
Total Cash, Cash Equivalents & Receivables	64,084,688	(21,374,245)	85,458,933	
<u>Liabilities</u>				
Payables & Other Accruals	26,803,725	(22,771,999)	49,575,724	
Unearned revenues	25,392,520 (a.)	1,284,708	24,107,812	
MTA Working Capital Loan	-	-	-	
Total liabilities	52,196,245	(21,487,291)	73,683,536	
<u>Fund balance</u>				
Resources net of actual liabilities	11,888,443	123,046	11,765,397	
Less estimated:				
CalPERS - Hypothetical termination liability	5,442,447 (b.)		5,442,447	
Resources net of estimated liabilities	6,445,996 (c.)	123,046	6,322,950	

- a.) Represents surplus property appraised value, net proceeds from sale of ROW surplus properties, advanced UPRR funding, disallowed retention, and Betterment funds billed in advance to City of Industry for Fairway Drive and Fullerton projects as well as Rio Hondo payments from Cities.
- b.) Updated based on CalPERS's annual valuation report as of June 30, 2022 (pg 28).
- c.) Increase represents decrease in 06/30/2022 hypothetical termination liability and effect of prior year's deficiency of expenses

Deposit/ Investment Amount 09.30.2024	% of Invest- ments		Maximum Maturity	Maximum Percent of Portfolio	Maximum Investment in One Issuer
		Bank Deposits			
		Ace deposits are held by Citizens Business Bank (CBB) under a deposit agreement in amounts not to exceed \$50 million. Under the agreement, CBB maintains collateral deposits of at least 110% of the value of all ACE deposits at Bank of New York Mellon in eligible securities. The CBB deposits accounts are:			
\$ 2,426,851		Checking Account			
6,805,665		Money Market Accounts (3) *			
9,232,516		Total Deposits			
		Permitted Investments **			
-	0.00%	Government Securities (1.15 - 5.00 years)	5 years	50%	15%<=
-	0.00%	Corporate Bonds (1.47 - 4.93 years)	5 years	30%	10%<=
-	0.00%	Gov't Mortgages (4.13 - 4.80 years)	5 years	15%	None stated
-	0.00%	Municipals (2.65 - 4.84 years)	None stated	None stated	None stated
-	0.00%	CDs (4.00 - 5.00 years)	5 years	30%	10%<=
77,838	4.10%	Cash and Cash Equivalents	None stated	None stated	None stated
77,838	4.10%	Subtotal Investments - Book value *			
1,822,900	95.90%	State's Local Agency Investment Fund	None stated	None stated	None stated
1,900,738	100.00%	Total Investments			
\$ 11,133,255		Total			

* Note: Includes \$31,549,462 of available unearned revenues

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 Reimbursement Status Report
 Fiscal Year ending September 30, 2024

Reimbursement Status (\$ 000)						
	ITD Expenditures	Received	Current / 30 Days or less	Aged Receivable	To Be Billed	MTA Retention
Unbilled Retention	\$1,914	\$0	\$0	\$0	\$1,914	\$0
At Grade Crossing	\$5,031	\$4,937	\$0	\$0	\$88	\$7
At Grade Crossing Hamilton	\$55	\$0	\$0	\$0	\$55	\$0
Durfee	98,549	\$93,753	\$54	\$0	\$3,911	\$831
Fairway Drive	\$228,110	\$227,471	\$1	\$0	\$8	\$630
Fairway-Lemon Betterment	\$21,937	\$21,673	\$0	\$0	\$0	\$264
Fullerton	\$214,188	\$206,939	\$0	\$0	\$5,114	\$2,134
Montebello Corridor Grade	\$69,455	\$62,992	\$0	\$0	\$6,012	\$450
Maple Ave.	\$662	\$656	\$0	\$0	\$0	\$6
Montebello At Grade	\$1,566	\$1,091	\$0	\$0	\$472	\$2
Nogales (LA)	\$120,782	\$119,145	\$0	\$0	\$1,177	\$460
Puente Ave.	\$88,590	\$88,511	\$0	\$0	-\$26	\$104
SG Trench	\$299,009	\$298,967	\$0	\$0	\$0	\$42
Turnbull Cyn.	\$31,774	\$23,978	\$0	\$0	\$7,173	\$623
Temple	\$94,722	\$94,503	\$0	\$0	\$0	\$219
Baldwin	\$70,365	\$70,363	\$0	\$0	\$0	\$2
Brea Canyon	\$73,459	\$73,459	\$0	\$0	\$0	\$0
Crossing Safety / IRRIS	\$34,343	\$34,343	\$0	\$0	\$0	\$0
EE/Reservoir	\$78,960	\$78,960	\$0	\$0	\$0	\$0
Hamilton	\$1,789	\$1,789	\$0	\$0	\$0	\$0
Nogales (AH)	\$49,797	\$49,797	\$0	\$0	\$0	\$0
Ramona	\$53,091	\$53,091	\$0	\$0	\$0	\$0
Sunset	\$93,794	\$93,794	\$0	\$0	\$0	\$0
Sub-total Projects	\$1,731,941	\$1,700,213	\$55	\$0	\$25,899	\$5,775
Project Administration	\$9,583	\$9,588	\$0	\$0	-\$5	\$0
Total ACE	\$1,741,524	\$1,709,802	\$55	\$0	\$25,893	\$5,775
Non-Grade Separation						
Rio Hondo	\$1,380	\$1,322	\$0		\$59	\$0
57/60 Project	\$163,050	\$156,066	\$0		\$2,910	\$4,074
Gold Line Pedestrian	\$1,343	\$1,227	\$0		\$26	\$90
San Gabriel Transit Study	\$3,647	\$3,647	\$0		\$0	\$0
	\$1,910,945	\$1,872,064	\$55	\$0	\$28,888	\$9,938

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Allocated Funds, ITD, & Estimate at Completion Project Costs
For Fiscal Year Ending September 30, 2024

(\$ 000's)								
	Project	Cost Estimate (1997)	Cost Estimate (2006)	(Exhibit II) Total Allocated to Projects	ITD Expenditures (Exhibit V)	Estimate at ** Completion Exhibit IV	Variance (Allocated vs. Estimate at Completion)	Status
	Start-up/Misc			\$ 10,000	9,583			
ACE Projects								
1	Pomona At-Grade Crossing Safety Improvements	N/A	N/A	\$ 3,162	5,031	\$ 31,477	\$ (28,315)	Active
	At Grade Crossing Hamilton	N/A	N/A		55			
2	Durfee Road	N/A	N/A	108,435	98,549	108,435	-	Active
3	Fairway Drive (LA)	N/A	N/A	240,812	250,047	240,812	-	Active
4	Fullerton Road	N/A	N/A	213,805	214,188	241,036	(27,231)	Active
5	Montebello Blvd	N/A	N/A	65,145	69,455	189,892	(124,747)	Active
6	Maple Ave.	N/A	N/A	662	662	-	662	Closed
7	Montebello At-Grade Crossing Safety Improvements	N/A	N/A	1,518	1,566	10,000	(8,482)	Active
8	Nogales South (LA)	24,307	N/A	120,782	120,782	120,699	83	Closed
9	Puente Avenue	N/A	N/A	88,615	88,590	97,377	(8,762)	Closed
10	San Gabriel Trench	198,205	N/A	299,009	299,009	293,671	5,339	Closed
12	Turnbull Canyon Road	N/A	N/A	27,315	31,774	89,593	(62,278)	Active
11	Temple Avenue	35,985	80,272	94,825	94,722	94,825	-	Closed
13	Baldwin Avenue	23,994	64,765	70,365	70,365	70,365	-	Closed
14	Brea Canyon	26,571	64,401	73,903	73,459	73,903	-	Closed
15	Crossing Safety/IRRIS	61,000	35,200	34,141	34,343	34,141	-	Closed
16	East End/Reservoir	56,571	69,180	79,000	78,960	79,000	-	Closed
17	Hamilton Blvd.	N/A	N/A	1,789	1,789	1,789	-	Closed
18	Nogales North (Alh)	39,636	54,599	49,798	49,797	49,798	-	Closed
19	Ramona Blvd.	14,489	47,102	53,091	53,091	53,091	-	Closed
20	Sunset Avenue	22,259	70,502	93,862	93,794	93,862	-	Closed
	Subtotal	\$ 503,017	\$ 486,021	1,730,035	\$ 1,739,610	\$ 1,973,766	\$ (253,731)	

Estimated Total Project Cost	\$ 950,000	\$ 1,400,000
Net Authorized	\$ 1,697,059,268	
Allocated	1,685,549,532	
Available	\$ 11,509,736	

** Excludes Start-up/Misc of \$21.436M to agree with Exhibit-IV EAC.

(1) The cost of San Antonio Crossing is fully funded by Section 130.

(2) Securing additional funding for construction

(3) Staff is evaluating an alternative (at-grade improvements only) in lieu of the original pedestrian bridge concept for Maple Avenue.

Attachment B

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Comparative Summary Balance Sheet

As of September 30, 2024

	<u>9.30.24</u>	<u>Change</u>	<u>6.30.24</u>
CBB - Checking	\$ 4,747,619	1,519,591	3,228,028
CBB - 242-300-597 Money Market	5,135	-	5,135
CBB - 103-501-0361- Investment	2,926,125	-	2,926,125
CalPERS Section 115 Contribution	160,039	9,560	150,479
Petty Cash	400	-	400
LAIF	259,030	2,842	256,188
FSA Advance Payment	(766)	1,426	(2,192)
Cash and equivalents	<u>8,097,582</u>	<u>1,533,420</u>	<u>6,564,163</u>
Grants/Contracts Receivable	2,252,457	512,472	1,739,985
Rental Deposit Receivable	30,490	-	30,490
Unbilled Grant Receivable	1,456,271	(378,636)	1,834,907
Receivables - other	1,567,752	1,252,651	315,101
Receivables	<u>5,306,970</u>	<u>1,386,487</u>	<u>3,920,483</u>
Prepays and deferrals	15,381	(722,658)	738,039
Total assets	<u>13,419,933</u>	<u>2,197,249</u>	<u>11,222,684</u>
Accounts Payable	1,192,492	(417,476)	1,609,968
Citi Bank Card	6,996	1,451	5,545
Payroll Payable	(1,039)	(139)	(901)
Accrued Vacation	145,488	10,110	135,378
Unearned Revenues - Member Cities Dues	672,304	658,557	13,746
Unearned Revenues - Housing/Homelessness	1,048,784	(4,023)	1,052,807
Accruals, deferrals and other payables	8,242,289	2,665,195	5,577,094
Total liabilities	<u>11,307,314</u>	<u>2,913,676</u>	<u>8,393,638</u>
Net Position, beginning of period **	3,260,643	565,689	2,694,955
Change in net position	27,345	(557,820)	585,164
Net Position, end of period	<u>\$ 3,287,988</u>	<u>7,869</u>	<u>3,280,119</u>

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Consolidated Budget to Actual
FY 2025 1st Quarter Report
July 1, 2023 through September 30, 2024

	Operating			RHT - Local			Non Capital		
	Actual	FY 2024 Budget	% of FY24 Budget	Actual	FY 2024 Budget	% of FY24 Budget	Actual	FY 2024 Budget	% of FY24 Budget
Operating revenues									
Dues									
Member Dues	224,101	896,405	25.0%	-	-		-	-	
Transportation Administration (Local)									
Subtotal Dues	224,101	896,405	25.0%	-	-		-	-	
Non-capital projects									
Grants and matches from other governments	-	-		115,250	640,000	18.0%	2,578,332	16,609,543	15.5%
Total operating revenues	224,101	896,405	25.0%	115,250	640,000	18.0%	2,578,332	16,609,543	15.5%
Operating expenses									
Indirect expenses									
Personnel	127,912	130,000	98.4%	-	-		-	-	
Committee & Employee Expenses (Meetings/Travel, Dues & Subscription)	12,897	120,500	10.7%	-	-		-	-	
Professional Services (Audit, Legal, Consult, MTA Supp)	99,504	253,439	39.3%	-	230,000	0.0%	-	-	
Other Expenses	(33,970)	352,288	-9.6%	32,766	55,800	58.7%	140,230	-	
Subtotal indirect expenses	206,344	856,227	24.1%	32,766	285,800	11.5%	140,230	-	
Direct expenses									
Personnel/Construction Direct Labor	-	-		82,484	354,200	23.3%	398,265	2,531,710	15.7%
Program Management	-	-		-	-		2,039,810	14,077,833	14.5%
Subtotal direct expenses	-	-		82,484	354,200	23.3%	2,438,075	16,609,543	14.7%
Total operating expenditures	206,344	856,227	24.1%	115,250	640,000	18.0%	2,578,305	16,609,543	15.5%
Operating income (loss)	17,758	40,178	44.2%	-	-		27	-	
Non-operating income (expenses)									
Net Investment/interest income (loss)	9,560	-		-	-		-	-	
Change in net position	27,318	40,178	68.0%	-	-		27	-	

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
September-24

Projects		Invoices		Outstanding			Balance
Entity	Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
City of Baldwin Park	000 Admin - Overhead	2504	6/4/2024			33,268.71	33,268.71
City of Bradbury	000 Admin - Overhead	2505	6/4/2024			0.47	0.47
City of La Puente	000 Admin - Overhead	2515	6/4/2024			20,734.02	20,734.02
City of LaVerne	000 Admin - Overhead	2516	6/4/2024			18,721.61	18,721.61
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q1 Invoice	3/31/2022			529.26	529.26
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q2 Invoice	6/30/2022			1,332.97	1,332.97
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q3 Invoice	9/30/2022			2,807.04	2,807.04
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q4 Invoice	12/31/2022			2,845.85	2,845.85
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q1 Invoice	4/25/2023	(0.05)			(0.05)
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	Q1 Invoice	3/31/2024			28,372.41	28,372.41
State of California – The Resources Agency	010 SGV Wildfire Adapt & Prev	7.1.24 thru 9.30.24 Invoice#2	9/30/2024	50,938.28			50,938.28
Metro	070 SMIP	Invoice#1	4/30/2024			17,530.95	17,530.95
Metro	070 SMIP	FY25 Q1 Invoice #2 SMIP	9/30/2024	377,665.12			377,665.12
State of California - PUC	110 Broadband	INVLATA-0094	7/30/2024			14,371.33	14,371.33
State of California - PUC	110 Broadband	INVLATA-0097	7/30/2024			98,241.95	98,241.95
MTA	120 MTA	Inv#2501	9/30/2024	13,283.81			13,283.81
MTA	120 MTA	Inv#2502	9/30/2024	13,283.81			13,283.81
MTA	120 MTA	Inv#2503	9/30/2024	13,283.81			13,283.81
LA County	145_159 Regional HI Coordination	Grants rec HI-23-003 -4	9/30/2024	339,925.66			339,925.66
MTA	150 Measure M	Invoice No. MSPFY25-01	9/30/2024	14,661.48			14,661.48
LACFGD	154 Stormwater	SGV-ULAR-24-R18	8/26/2024		33,989.32		33,989.32
County of Los Angeles	154 Stormwater	SGV-ULAR-24-R1	8/26/2024		104,191.49		104,191.49
City of Burbank	154 Stormwater	SGV-ULAR-24-R3	8/26/2024		14,408.06		14,408.06
City of Pasadena	154 Stormwater	SGV-ULAR-24-R10	8/26/2024		65,865.18		65,865.18
City of Temple City	154 Stormwater	SGV-ULAR-24-R17	8/26/2024		9,648.98		9,648.98
City of Glendora	157 Coyote	Inv#FY25-NCP-04	7/9/2024			10,600.00	10,600.00
SoCalREN	161 SoCalREN Public	SGVCOG-0522 PDP TEC035	7/10/2022			0.22	0.22
SoCalREN	161 SoCalREN Public	FY25 Q1 SoCalREN July 24 Inv	9/30/2024	22,910.60			22,910.60
SoCalREN	161 SoCalREN Public	FY25 Q1 SoCalREN Aug 24 Inv	9/30/2024	16,836.12			16,836.12
SoCalREN	161 SoCalREN Ressidential	SoCalREN Res_0223	2/28/2023			765.86	765.86
SoCalREN	161 SoCalREN Ressidential	SoCalREN Res_0323	3/15/2023			1,127.70	1,127.70
SoCalREN	161 SoCalREN Ressidential	SoCalREN Res_0423	4/30/2023			1,076.45	1,076.45
SoCalREN	161 SoCalREN Ressidential	FY25 Q1 SoCalREN Sept 24 Inv	9/30/2024	9,449.27			9,449.27
SoCalREN	167 SoCalREN Ressidential	FY25 Q1 SoCalREN Sept 24 inv	9/30/2024	3,833.46			3,833.46
SoCalREN	167 SoCalREN Ressidential	FY25 Q1 SoCalREN Aug 24 inv	9/30/2024	3,811.70			3,811.70
SoCalREN	167 SoCalREN Ressidential	FY25 Q1 SoCalREN July 24 inv	9/30/2024	1,525.38			1,525.38
Various Cities	174 Food Recovery	RFR-24-03	1/1/2024			1.00	1.00
Department of Forestry and Fire Protection (CAL FIRE)	180 Community Wildfire	Invoice# 5	7/15/2024			68,474.89	68,474.89
State of California	200 SGV Care	FY24 unbilled bal billed FY25	9/30/2024	11,131.17			11,131.17
City of San Marino	220 ULAR CIMP Stormwater	SGV-ULAR-24-13	10/17/2023			12,471.00	12,471.00
City of Burbank	220 ULAR CIMP Stormwater	SGV-ULAR-25-2	8/26/2024		55,590.00		55,590.00
City of Calabasas	220 ULAR CIMP Stormwater	SGV-ULAR-25-3	8/26/2024	(35,680.28)			(35,680.28)

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
September-24

Projects		Invoices		Outstanding			
Entity	Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
City of Hidden Hills	220 ULAR CIMP Stormwater	SGV-ULAR-25-5	8/26/2024	(12,834.97)			(12,834.97)
City of La Canada Flintridge	220 ULAR CIMP Stormwater	SGV-ULAR-25-6	8/26/2024		27,729.00		27,729.00
City of Rosemead	220 ULAR CIMP Stormwater	SGV-ULAR-25-10	8/26/2024		16,588.00		16,588.00
City of San Fernando	220 ULAR CIMP Stormwater	SGV-ULAR-25-11	8/26/2024		6,301.27		6,301.27
City of San Gabriel	220 ULAR CIMP Stormwater	SGV-ULAR-25-12	8/26/2024		13,252.00		13,252.00
City of South El monte	220 ULAR CIMP Stormwater	SGV-ULAR-25-14	8/26/2024		11,208.24		11,208.24
City of South Pasadena	220 ULAR CIMP Stormwater	SGV-ULAR-25-15	8/26/2024		10,954.00		10,954.00
City of LA County Flood Control	220 ULAR CIMP Stormwater	SGV-ULAR-25-17	8/26/2024		79,353.00		79,353.00
La County	220 ULAR CIMP Stormwater	SGV-ULAR-25-18	8/26/2024		217,554.00		217,554.00
Metro	280 Mission to Mission Electric	Inv#SGV-MME-2024	9/30/2024	393,058.41			393,058.41
State of California – The Resources Agency	290 Homeless Services	FY24 unbilled rev billed FY25	9/30/2024	11,727.92			11,727.92
Clean Power Alliance	300 Clean Water Alliance	Inv#CPA-0724	9/30/2024	1,359.58			1,359.58
Clean Power Alliance	300 Clean Water Alliance	Inv#CPA-0824	9/30/2024	1,300.17			1,300.17
Clean Power Alliance	300 Clean Water Alliance	Inv#CPA-0924	9/30/2024	1,080.46			1,080.46
				1,252,550.91	666,632.54	333,273.69	2,252,457.14



AGENDA/NOTICE OF THE REGULAR MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) GOVERNING BOARD

Thursday, January 16, 2025 - 4:00 P.M.

SGVCOG Office

1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

President
Tim Hepburn

1st Vice President
Ed Reece

2nd Vice President
Cory Moss

3rd Vice President
Vacant

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

First District, LA County

Unincorporated Communities

Fifth District, LA County

Unincorporated Communities

SGV Water Districts

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvcog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG Monrovia Office Building. Any additional agenda documents that are distributed to a majority of the Board after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE GOVERNING BOARD: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Board President may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Board may not take action on items not appearing on the agenda and/or discuss them at length.

If you would like to provide a public comment during a Board meeting, please see "Instructions for Public Comments" below.

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and may be acted upon by one motion. There will be no separate discussion on these items unless a Board Representative so requests. In this event, the item will be removed from the Consent Calendar and considered after the Board takes action on the balance of the Consent Calendar.

TELECONFERENCE LOCATIONS: State law allows Board Representatives to teleconference from remote locations as long as certain conditions are met, including listing the teleconference locations in the agenda. The following locations are hereby noticed as teleconference locations, which are accessible to the public for the purposes of observing this meeting and/or addressing the Governing Board.

Duarte City Hall 1600 Huntington Dr. Duarte, CA 91010	Industry City Hall 15625 Mayor Dave Way Industry, CA 91744	Pasadena City Hall Council Conference Room 100 N. Garfield Ave. Pasadena, CA 91101
Chuck Bader Conference Rm. 505 S. Garey Ave. Pomona, CA 91767	6131 Camellia Ave. Temple City, CA 91780	Three Valleys Municipal Water District 1021 E. Miramar Ave. Claremont, CA 91711

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- **Written Comments (Email):** If you wish to submit written public comments to be distributed to the Board Representatives at the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the “Subject” line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- **Verbal Comments (In Person):** If you would like to make a public comment at the Governing Board meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room. If you are attending the meeting at a noticed teleconference location and would like to make a public comment, please raise your hand when the item upon which you wish to speak comes up on the agenda.
- **Verbal Comments (Zoom):** If you would like to participate by teleconference from a private location, please email Steph Wong (swong@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Steph Wong (swong@sgvcog.org) or (626) 457-1800.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

Administrative Items:

6. Governing Board Meeting Minutes
Recommended Action: Adopt Governing Board minutes.
7. Monthly Cash Disbursements/Balances/Transfers
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
8. Committee/TAC/Governing Board Attendance
Recommended Action: Receive and file.
9. SGVCOG Governing Board Future & Recurring Agenda Items: 2025
Recommended Action: Receive and file.
10. 1st Quarter Financial Report / Treasurer's Report
Recommended Action: Receive and file.
7. SGVCOG 2025 - 2026 Legislative Platform
Recommended Action: Adopt Resolution 25-01 approving the SGVCOG 2025 - 2026 Legislative Platform.
8. SGVCOG Committee Appointments & External Appointments
Recommended Actions:
 - 1) *Appoint the following member to the City Managers' Steering Committee:*
 - *Northeast: Adam Pirrie (Claremont)*
 - 2) *Appoint the following member to the LAX Community Noise Roundtable:*
 - *TBD*
9. Fall Homelessness & Housing Report
Recommended Action: Receive and file.
10. Equitable Building Decarbonization (EBD) Direct Install Subawardee Agreement
Recommended Action: Authorize the Executive Director to negotiate and execute an agreement with the County of Los Angeles Internal Services Department from February 2024 until November 2029 for a not-to-exceed amount of \$432,000 to implement activities supporting the California Energy Commission's Equitable Building Decarbonization Direct Install program, including authority to negotiate and execute any future amendments related to budget and scope.
11. San Gabriel Valley Signal Synchronization Report
Recommended Action: Receive and file.
12. State Budget Allocation for Housing, Homelessness, and Workforce Development
Recommended Action: Authorize the Executive Director to negotiate and execute necessary agreements with specified cities and nonprofit organizations to distribute \$2,000,000 in state budget funding designated to support housing, homelessness, and workforce development efforts, including authority to negotiate and execute any future amendments related to budget and scope.

Committee Items:

13. SGVCOG Affiliate Partnership Program & Joint Powers Authority (JPA) Update

Recommended Action: Authorize the Executive Director to take the following actions to create new affiliate positions:

- 1) *Finalize a list of eligible agencies who wish to become affiliates to SGVCOG and seek letters of commitment from those agencies;*
- 2) *Prepare an amendment to the SGVCOG Bylaws that establishes the privileges, limitations, and dues structure set for affiliates; and*
- 3) *Prepare an amendment to the SGVCOG JPA to remove the San Gabriel Valley Water Districts Joint Powers Authority as a Member.*

Committee Action(s): Executive Committee – Support/Oppose (TBD).

14. Letter of Support for the Southern California Association of Government's (SCAG) Property Insurance Resolution

Recommended Action: Authorize the Executive Director to submit a letter to the California Insurance Commissioner, State Legislature, and the Governor in support of SCAG's Resolution No. 24-668-5, requesting immediate action to address strengthen and stabilize California's marketplace for residential insurance and commercial property insurance.

Committee Action(s): Energy, Environment, and Natural Resources Committee – Support/Oppose (TBD).

Program Continuation Items:

15. Approval of Consultant Contract for Professional Services to Perform Outreach and Project Definition Tasks for the San Gabriel Valley Bus Corridor Transit Improvements Project

Recommended Actions: Authorize the Executive Director to negotiate and execute a sole source contract with Kimley Horn in an amount not to exceed \$4,000,000 to perform outreach and project definition related tasks for the SGVCOG's Bus Corridor Transit Improvements Project, including authority to negotiate and execute any future amendments related to budget and scope.

Previous Action(s): Authorize the Executive Director to complete a procurement process to select consultant(s) and negotiate and execute agreements with selected consultants to implement the San Gabriel Valley Bus Corridor Transit Improvement Project, including authority to negotiate and execute any future amendments related to budget and scope by the Governing Board on June 20, 2024 – Support/Oppose (20-0).

16. Adopt Resolution 25-02 and Authorize the Execution of a Master Agreement and Program Supplements for Federal, Local, and State Funding

Recommendation: Adopt Resolution 25-02 authorizing the Executive Director to execute the Master Agreement and all Program Supplements to receive state and federal funds from the California Department of Transportation (Caltrans) and local funds from Metro for eligible projects, including authorization to negotiate and execute any future amendments.

Previous Action(s): The Chief Executive Officer (CEO) or the Alameda Corridor East Construction Authority (ACE) was authorized to submit federal and state grant applications, including authority to negotiate and execute all supplemental agreements in connection with federal and state funds by its Governing Board on November 18, 1999. – (Unanimous). The SGVCOG Executive Director was assigned all duties/authorizations previously assigned to the former ACE Construction Authority CEO by the SGVCOG Governing Board on July 18, 2019. - Support/Oppose (26-0).

17. Expenditure of Unallocated FY 22-23 Homelessness Funds

Recommended Action: Authorize the Executive Director to ensure expenditure of unallocated FY 22-23 homelessness funds on eligible programs.

Previous Actions: The Governing Board established the Rapid Housing Development (RHoD) Program and allocated unspent homelessness funds for the implementation of RHoD on October 19, 2023 – Support/Oppose (24-0). The Governing Board allocated

\$110,000 from unallocated homelessness funds to implement Julota Data Management System on September 19, 2024 – Support/Oppose (25-0).

ACTION ITEM **30 MINUTES**

18. 3rd Vice President Vacancy

Recommended Action: Hold an election for the office of 3rd Vice President and upon a candidate receiving a majority of votes cast, appoint the 3rd Vice President (effective immediately).

UPDATE ITEMS **10 MINUTES**

19. President's Report
20. Executive Director's Report
21. General Counsel's Report

COMMITTEE/BOARD REPORTS **10 MINUTES**

22. Capital Projects and Construction Committee
23. Energy, Environment and Natural Resources Committee
24. Homelessness Committee
25. San Gabriel Valley Regional Housing Trust Board
26. Transportation Committee

LIAISON REPORTS **10 MINUTES**

27. Foothill Transit
28. Gold Line Foothill Extension Construction Authority
29. League of California Cities
30. Los Angeles County Metropolitan Transportation Authority
31. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
32. San Gabriel Valley Mosquito & Vector Control District
33. South Coast Air Quality Management District
34. Southern California Association of Governments

ANNOUNCEMENTS

35. Upcoming Governing Board Meetings
- Regular Meeting – February 20, 2025 at 4pm

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

DATE: January 6, 2025

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: **COMMENT LETTER TO THE EXECUTIVE COMMITTEE ON HOMELESS REALIGNMENT (ECHRA)**

RECOMMENDED ACTION

Authorize the Executive Director to submit a comment letter to ECRHA outlining recommendations for changes to Los Angeles County’s homeless services system.

BACKGROUND

In August 2023, the Los Angeles County Board of Supervisors (LACBOS) established the Executive Committee on Regional Homeless Alignment (ECRHA) to improve and oversee the regional governance structure for homeless services. It was established as part of the implementation of the Blue-Ribbon Commission on Homelessness (BRCH)¹, which identified establishing an “Executive-Level Action Team” to coordinate the region’s homelessness response as an action item. ECRHA was tasked with establishing a single plan for homelessness and then supporting the implementation of this single plan across the region. ECRHA’s work was to be supported by the “Leadership Table” – a body of representatives from regional governments, people with lived expertise, private funders, business leaders, faith leaders, and civic/advocacy groups – which would provide guidance and support in identifying the most effective strategies, scale solutions, align private and public funding, and communicate the vision County-wide. The list of ECRHA members can be found as Attachment A. Monrovia Mayor Becky Shevlin serves as the San Gabriel Valley Sector’s representative on ECRHA.

Measure A was an ordinance on the November 2024 ballot to repeal the existing Measure H one-quarter cent sales tax for homelessness services and replace it with a half-cent sales tax, with no sunset, for homelessness services and affordable housing. It passed and will become effective on April 1, 2025. The tax measure is expected to generate approximately \$1 billion annually. The Measure A Ordinance specifically designated how these funds would be allocated:

- 60% of funds allocated to the County of Los Angeles for “Core Comprehensive Homelessness Services”;
 - At least 15% of these funds would be allocated to a Local Solutions Fund dedicated to all cities – including the cities of Los Angeles, Long Beach, and Glendale – and

¹ The BRCH was established by the LACBOS in July 2021 – with one representative appointment by each LACBOS Office, two representatives appointed by the councils of governments (COGs), and a representative appointed by the Contract Cities Association – to conduct a comprehensive study of the governance structure of the Los Angeles Homeless Services Authority (LAHSA) and to identify and analyze challenges in the existing homeless services system. It ultimately approved a final report that outlined seven recommendations to improve the homeless services system in the County.

councils of governments based on the point-in-time (PIT) count (or another similar measure).

- 35.75% of funds allocated to the newly-formed L.A. County Affordable Housing Solutions Agency (LACAHSAs) for affordable housing and prevention²
 - As established by the LACAHSAs-enabling legislation, a portion of these funds would be provided to “eligible jurisdictions” for “Housing Creation, Preservation, and Ownership,” “Countywide Renter Protection and Support,” and “Technical Assistance” programs, using a specific formula outlined in the LACAHSAs-enabling legislation.
- 3% of funds allocated to the Los Angeles Community Development Authority (LACDA) for local housing production
- 1.25% of funds allocated to the County of Los Angeles for accountability, data, and research activities

The Measure A Ordinance also gave the following specific oversight and implementation responsibilities to ECRHA, with input from the Leadership Table:

- Develop best practices for standardization of care for connections to behavioral and mental health, medical care, and other services and establish guidance and key performance indicators for contractors and recipients of Measure A funds to ensure that these best practices are being implemented.
- By April 1, 2025, establish baseline and target metrics to be met by December 31, 2030, for the 3 of the 5 goals identified in the Measure A Ordinance, to be included in the County-adopted Regional Plan:
 - Increase the number of people moving from encampments into permanent housing to reduce unsheltered homelessness;
 - Reduce the number of people with mental illness and/or substance use disorders who experience homelessness; and
 - Increase the number of people permanently leaving homelessness.
- Evaluate and report publicly on the progress towards the above-listed Measure A goals (based on progress towards ECRHA-established target metrics and on the Measure A-established “key performance indicators”), the effectiveness of the implemented programs, and how the Ordinance’s goals might be better achieved.
- Make recommendations to the LACBOS and LACAHSAs to redirect funds to or away from specific programs for each goal for which the target metric has not been achieved by December 31, 2030. The Measure A Ordinance establishes limits on the percentage of

² LACAHSAs was formed via state legislation (SB 679), adopted in September 2022, as a regional organization to increase the supply of affordable housing in the Los Angeles County by enhancing funding and technical assistance for renter protections, affordable housing preservation, and new affordable housing production. It is governed by a twenty-one member board with representation from the City of Los Angeles, County of Los Angeles, each of the four subregional sectors, and experts in affordable housing production, affordable housing preservation, and renter support and protection. The LACAHSAs-enabling legislation requires that LACAHSAs’s budget be allocated towards “Housing Creation, Preservation, and Ownership” (40%), “Countywide Renter Protection and Support Programs” (30%), “Designated Annual Priorities” (15%), and “Technical Assistance, Research, & Policy Development” (5%). The legislation also requires that the majority (70%) of LACAHSAs’s funding in most of these categories be allocated to “eligible jurisdictions” – which include the County’s four largest cities, the unincorporated areas of Los Angeles County, and the County’s councils of governments (COGs) – based on each eligible jurisdiction’s pro-rata share of lower income housing need.

funding that can be reallocated to or away from a Program, and it establishes that the percentage of funding going to LACAHSAs cannot be less than 33.3%.

- By October 1, 2031, formulate new baseline and target metrics for the above-listed goals and, at least every five years thereafter, evaluate and make recommendations to the LACBOS and LACAHSAs to redirect funds to or from specific programs.
- Oversee and make recommendations on the expenditure of funds allocated to the County and LACDA to inform the County’s oversight and evaluation requirements.

ECRHA will clearly play an important role in the homeless services system and in the implementation of Measure A. In October 2023, the Gateway Cities Council of Governments (GCCOG) and the South Bay Cities Council of Governments (SBCCOG) submitted a letter to ECRHA highlighting their urgent recommendations in order to address barriers to “effective, coordinated, and fair regional and local strategies” as Measure A – and/or any other potential new funding and policies – were advanced (Attachment B). The letter highlighted the following needs:

- Use widely accepted mechanisms to count the homeless population in each city, COG region, and across the County that doesn’t rely solely on the point-in-time (PIT) count;
- Establish a transparent process leveraging data coordinators from across municipalities, agencies, and service providers to better understand data;
- Undertake Coordinated Entry System (CES) reform to ensure that regional access centers and shelters and City-funded investments are all integrated into the system and referral processes.
- Better integrate and coordinate mental health services; and
- Establish a mechanism for ongoing, transparent information sharing of successes, failures, and lessons learned.

The letter also included several Measure A-specific recommendations and requests:

- Utilize a rolling 3-year average homeless count for funding formulas;
- Ensure that cities/COGs are eligible for reimbursement for services provided, even for city resident-only shelters;
- Establish terms for cities/COGs to access a defined portion of the “Core Homeless Services/Countywide services” funding allocated to the County of Los Angeles under Measure A;
- Confirm and clarify that cities/COGs will receive guaranteed minimum allocations for the Local Solutions Fund and the LACAHSAs programs (specifically those for “Housing Creation, Preservation, and Ownership” and “Countywide Renter Protection and Support,” and “Technical Assistance;”
- Clarify which Measure A funds can be directly to cities, COGs, and/or a Housing Trust.

The letter also requested some additional letter to the LACAHSAs board to ensure that cities and COGs were also integrated into that funding and expenditure decision-making process.

With the passage of Measure A, it is important to ensure that the San Gabriel Valley is participating in any regional discussions occurring at ECRHA meetings and that its interests are represented. To that end, staff is seeking feedback from the Committee on the SGVCOG’s approach.

SGVCOG staff has reviewed the GCCOG/SBCCOG letter and, based on its experience with Measure H and ongoing feedback from member cities, concurs with many of the points identified.

- PIT Count: SGVCOG staff has heard from many participating cities that the PIT count is not an accurate depiction of the level of homelessness in a city, and many cities have had to undertake their own homeless censuses to better understand the population of persons experiencing homelessness within their jurisdictions.
- Data Coordination: SGVCOG staff has found that there is rarely transparent data available from the County or the Los Angeles Homeless Services Authority (LAHSA). Front-line staff at several cities have tried but not been able to gain access to the County’s Homeless Management Information System (HMIS) and have had to create their own separate systems in order to best serve clients.
- CES Reform: SGVCOG staff has experienced and heard from cities’ staff that key components of CES – including the regional outreach teams; referral processes for resources such as time limited subsidies (TLS) and Housing Navigation; effectiveness of the Los Angeles Homeless Outreach Portal (LA-HOP) – are extremely difficult to access. The SGVCOG – and service providers serving interim housing sites that are not funded directly through CES – have also had extreme difficulties in accessing CES resources like TLS and Housing Navigation.
- Mental Health Services: SGVCOG staff has consistently heard from its member cities that mental health services are extremely limited in the region and that there needs to be more support integrated into the homeless outreach.
- Information Sharing: SGVCOG staff has found limited venues to hear true feedback on the successes and challenges of implementing progress and services for PEH.

Staff presented this item to the Homelessness Committee and the City Managers Steering Committee at their December meetings. The Committees recommended that the SGVCOG submit a letter to ECRHA and recommended that, in addition to the items identified in the GCCOG/SBCCOG letter, the following additional items be included in the SGVCOG’s letter:

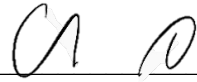
- The centralization of services that the County has been pursuing has not been effective for the San Gabriel Valley, and the SGVCOG and San Gabriel Valley cities have had to implement their own programs to account for this. Instead, homelessness programs should be coordinated at the regional (COG) or sub-regional (cohort of cities) levels.
- Resources should be directed towards locations and programs that work, with a focus on supporting programs that have long-term financial feasibility.
- There should be a greater focus on preventing people from falling into homelessness.
- Data collection (including the point-in-time count) and data management (including data sharing and data tracking) must be improved.
- The system must ensure that the highest-acuity clients are being served effectively in permanent supportive housing and with other resources.
- There should be more resources directed towards families.
- The County must work with our cities as full partners in addressing homelessness in the County.

Based on this feedback, staff shared a draft letter (Attachment C) with the Homelessness Committee and City Managers Steering Committee and requested feedback prior to the January 6, 2025, Executive Committee meeting. Staff will share the final draft letter, based on any additional feedback received, at the Executive Committee meeting.

The next meeting of ECRHA is scheduled to be held on January 24, 2025. ECRHA and the Leadership Table are also working quickly, in order to comply with its deadlines identified in the Measure A Ordinance and to prepare for the FY 2025-26 Measure A budgeting process. Staff anticipates that the January 2025 ECRHA meeting will include a discussion on the GCCOG/SBCCOG letter, and it would be crucial for the SGVCOG to submit its letter as soon as possible so that its feedback can also be a part of the ECRHA discussion.

At its November 2024 meeting, the Governing Board adopted Resolution 24-28, which authorized the President of the SGVCOG, in concurrence with the Executive Committee, to act on the Governing Board's behalf by undertaking all actions that are necessary for the proper administration and operation of the SGVCOG and that cannot be delayed until the next Regular Meeting of the Governing Board. Under that authority, staff recommends that the Executive Committee authorize the Executive Director to authorize the Executive Director to submit a letter to ECRHA outlining recommendations for changes to the County's homeless services system.

Prepared by:



Caitlin Sims
Manager of Local Programs

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

- Attachment A – ECRHA Membership
- Attachment B – GCCOG/SBCCOG Letter
- Attachment C – Draft SGVCOG Letter

Attachment A

- 2 members from the LACBOS
 - Supervisor Kathryn Barger (LA County Supervisorial District 5)
 - Supervisor Lindsey Horvath (LA County Supervisorial District 3)
- The Mayor of Los Angeles
 - Mayor Karen Bass
- Representative of the Los Angeles City Council
 - Councilmember Nithya Raman
- Representative of the California Governor
 - Hafsa Kaka, Senior Advisor of Homelessness
- Representative from each Subregional Sector:
 - North County/San Fernando Valley: Richard Loa (Mayor Pro Tem, City of Palmdale)
 - San Gabriel Valley: Becky Shevlin (Mayor, City of Monrovia)
 - Southwest Corridor: Paige Kaluderovic (Mayor Pro Tem, City of Redondo Beach)
 - Southeast/Long Beach: No representative (pending confirmation by City Selection Committee)

Attachment B



October 23, 2024

Mr. Peter Laugharn, Leadership Table for
Regional Homeless Alignment Co-Chair
& President and CEO
Conrad N. Hilton Foundation

The Honorable Kathryn Barger
Los Angeles County Supervisor, 5th
District
Chair, Executive Committee
for Regional Homeless Alignment
500 West Temple Street
Los Angeles, CA 90012

Mr. Miguel A. Santana, Leadership Table
for Regional Homeless Alignment Co-
Chair & President and CEO
California Community Foundation

Dear Chairs Barger, Laugharn, and Santana:

On behalf of the Gateway Cities Council of Governments representing 27 cities and 11 unincorporated areas in Southeast Los Angeles County with over two million residents and over 10,000 unhoused individuals, we ask that the Leadership Table consider and incorporate and the Executive Committee for Regional Homeless Alignment adopt the following needed clarifications and adjustments to make cities full partners in addressing homelessness in our communities.

Cities (and COGS) have been and want to continue to undertake a multifaceted approach to helping the unhoused transition to care and housing through some or all of the following interventions:

- Homelessness Prevention
- General street outreach to unhoused
- Unhoused mental health and substance use outreach
- Transitional shelters
- Support for medical, mental health, and substance use needs
- Permanent and Permanent Supportive housing
- General Client Aid
- Housing to Employment
- Time-Limited Subsidies

Cities (and COGS) have also been and want to continue to undertake, in parallel and coordination with the above-mentioned interventions, solutions to the housing affordability crisis that continues to undermine our collective effectiveness in steadily reducing homelessness.

As the County looks ahead to implementation of Measure A and any other potential new funding and policies, it is critical to address known barriers to effective, coordinated, and fair regional and local strategies. To that end, we respectfully request that the following urgent recommendations be adopted:

- **Use widely accepted mechanisms to count the homeless population in each City, COG region, and across the County that do not rely solely on the annual Point in Time count**, which is broadly understood to be unreliable.
 - Conduct a thorough annual homeless census in our cities/unincorporated areas that includes multiple sources of data in ranges, not snapshots.
- **Establish a transparent process leveraging data coordinators** from across municipalities, agencies, and service providers to access and analyze relevant sources to better understand unhoused population characteristics for resource allocation, and address data discrepancies in projected/actual formula funding.
- **Undertake Coordinated Entry System Reform**
 - Incorporate regional access centers and regional shelters into the Coordinated Entry System and provides ongoing funding for them
 - Reorganize the Policy Council to include new City and COG seats to ensure sufficient representation across LA County.
 - City funded investments in shelter, access centers, and case managers must have access to service referrals, shelter referrals, and PSH referrals and waitlists.
- **Better Integrate and Coordinate Mental Health Services**
 - Have DMH conduct an annual needs assessment of every city and unincorporated area's mental health service needs across all programs to identify community gaps and inform an action plan to fill those gaps.
 - Establish a regular meeting cadence for DMH and cities and COGs to report and coordinate services across all interventions.
- **Establish a mechanism for ongoing, transparent information sharing** of successes and failures as lessons learned throughout the County.

As you know, the allocation of Measure H resources has been a consistent point of concern. Measure A and other future revenues must apply lessons learned and adjust accordingly:

- **Utilize a rolling 3-year average homeless count for funding formulas, built on a consensus mechanism referenced above,** to hold cities/COGs harmless for declines in homeless populations over the short-term.
 - The Funding Formula allows the use of three measures currently: share of low income RHNA, PIT count, and share of low-income renter households. Cities/COGs need a defined formula that addresses the weaknesses of any one method as soon as possible.
- **Cities/COGs should be eligible for reimbursement for services provided,** including when those services are exclusively for city residents/city-only shelters.

City residents are LA County residents and these city measures are complementary to the County's efforts.
- **Establish terms for cities/COGs to access a defined portion** of the largest portion of Measure A funding, Core Homeless Services/Countywide services (60% less the 15% in the Local Solutions Fund).
- **Confirm and clarify that the Cities/COGs will receive guaranteed minimum allocations** based on the new consensus homeless count mechanism from Measure A funds for the following categories:
 - Local Solutions Fund
 - Production, Preservation, and Ownership
 - Renter Supports
 - Technical Assistance
- **Clarify which Measure A funds can go directly to cities, Councils of Governments, and/or a Housing Trust.**

We are sending under separate cover to the LACAHS Board of Directors the following additional recommendations:

- In the Annual Board Priorities, include cities/COGs in Expenditure Plan.
- Establish a clear, consistent, and transparent mechanism for LACAHS to consult with COGs, cities and housing authorities for opportunities and constraints as direct funding allocation decisions are made.

Thank you for your consideration of these vital issues. We are available to discuss these matters with the Leadership Table and/or Executive Committee for Regional Homeless Alignment.

October 23, 2024
Page 4

Feel free to contact us at hdelatorre@gatewaycog.org and jacki@southbaycities.org.

Sincerely,

A handwritten signature in black ink on a light-colored background. The signature reads "Hector De La Torre" in a cursive script.

Hector De La Torre, Executive Director
Gateway Cities Council of Governments

A handwritten signature in black ink on a light-colored background. The signature reads "Jacki Bacharach" in a cursive script.

Jacki Bacharach, Executive Director
South Bay Cities Council of Governments



Attachment C

January 6, 2025

The Honorable Kathryn Barger
Los Angeles County Supervisor, Fifth District
Chair, Executive Committee on Regional Homeless Alignment
500 West Temple Street
Los Angeles, CA 90012

OFFICERS

- President
Tim Hepburn
1st Vice President
Ed Reece
2nd Vice President
Cory Moss
3rd Vice President
Vacant

Mr. Peter Laugharn
Leadership Table for Regional Homeless Alignment Co-Chair
President and CEO
Conrad N. Hilton Foundation

MEMBERS

- Alhambra
Arcadia
Azusa
Baldwin Park Bradbury
Claremont
Covina
Diamond Bar
Duarte
El Monte
Glendora
Industry
Irwindale
La Cañada Flintridge
La Puente
La Verne
Monrovia
Montebello
Monterey Park
Pasadena
Pomona
Rosemead
San Dimas
San Gabriel
San Marino
Sierra Madre
South El Monte South
Pasadena Temple City
Walnut
West Covina
First District, LA County
Unincorporated Communities
Fifth District, LA
County
Unincorporated Communities
SGV Water Districts

Mr. Miguel Santana
Leadership Table for Regional Homeless Alignment Co-Chair
President and CEO
California Community Foundation

Dear Chairs Barger, Laugharn, and Santana,

On behalf of the San Gabriel Valley Council of Governments (SGVCOG), I am writing to express our support for the items included in a letter submitted to you by the Gateway Cities Council of Governments (GCCOG) and South Bay Cities Council of Governments (SBCCOG) on October 23, 2024. Our three councils of governments represent nearly 5 million residents and 74 of the 88 cities in Los Angeles County. On behalf of the SGVCOG, I would also like to highlight some additional points that I hope that the Executive Committee and Leadership will take under consideration.

Centralizing homelessness services at the Countywide level has created significant gaps for persons experiencing homelessness and those at-risk of homelessness in the San Gabriel Valley. County departments and the Los Angeles Homeless Services Authority (LAHSA) have largely been tasked with providing services for persons experiencing homelessness (PEH) and at those at-risk of homelessness. Hundreds of millions of dollars are annually directed to these Countywide programs. However, shifting priorities, inconsistent communication, uncoordinated resources, complex referral processes, and a large bureaucracy have made it difficult for many in the San Gabriel Valley to access these services. Despite the massive system investments, too many individuals experience inconsistent communication, limited transparency and long waits and are referred from agency to agency in order to get connected to services, if they are connected at all. The end result is that too many of these individuals remain unhoused and too many fall into homelessness.

San Gabriel Valley cities and the SGVCOG have established their own programs to try to help their residents. Cities are at the front lines of the homelessness crisis. First responders, librarians, city staff, city managers, and city councilmembers receive the phone

calls from those who have been unable to navigate the County's homeless services system, and they have become unofficial case managers. With little access to the broader system, the cities and SGVCOG have established local programs that are directly responsive to the on-the-ground experiences and needs in the San Gabriel Valley. In the last five years, the SGVCOG, its sister agency the San Gabriel Valley Regional Housing Trust (SGVRHT), and San Gabriel Valley cities have dedicated more than \$60 million in non-Measure H funding to construct 120 units of interim housing, establish effective outreach and case management partnerships with local service providers, and implement problem solving programs to prevent people from falling into homelessness.

As noted by GCCOG and SBCCOG – and as evidenced by the previous work of San Gabriel Valley cities and the SGVCOG – cities and COGs want to and should be part of the solution to the County's homelessness crisis.

As the Executive Committee on Regional Homeless Alignment (ECRHA) and the Leadership Table make recommendations on Measure A and develop a Countywide Plan around homelessness, the SGVCOG wants to make our voice heard. The SGVCOG concurs with each of the urgent recommendations and Measure A-specific recommendations raised by GCCOG and SBCCOG in their October 23, 2024, letter. We also add the following points for ECRHA's consideration:

- **The County's homeless programs should be coordinated at the regional and subregional level.** Los Angeles County is too large and diverse for resources to be coordinated at the County-level. The County has over 4,750 square miles, 10 million residents, 88 unincorporated cities, 5 supervisorial districts, and more than 70,000 persons experiencing homelessness. A Countywide program must be expansive and meticulously designed to serve the needs of the greatest number of people. Programs serving smaller areas can be more efficiently built to serve the specific needs of the population of their area. Some programs may be best implemented at the regional level, serving an entire COG region; some programs may be best implemented at the sub-regional level, serving a cohort of 3 to 5 cities. San Gabriel Valley cities know the nuances of their communities and are accustomed to working regionally. With access to funding, our region can identify and implement locally-responsive and efficient solutions to complex problems. This could also include undertaking coordinated entry system reform that looks at units smaller than service planning areas (SPAs).
- **Resources should be directed towards locations and programs that work, with a focus on their long-term financial viability.** Most Measure H funding for homeless services has been directed towards County departments and LAHSA. Programs that are allocated more funding have fewer barriers to being successful, so, when the County dedicates a large amount of funding to a project or program, that project or program has a higher likelihood of success. However, it is important to objectively evaluate the cost-effectiveness and long-term financial viability of projects and programs. There must be public and transparent data that allows for this full evaluation. Measure A has given ECRHA a responsibility to evaluate the funded programs and make recommendations for how to dedicate funding. ECRHA

must take this responsibility seriously and ensure that resources are directed towards locations and programs that work.

- **There must be a greater focus on preventing people from falling into homelessness.** The County of Los Angeles houses more people every year than anywhere else; yet the population of people experiencing homelessness has continued to grow. On an annual basis, more people are falling into homelessness than are being housed. This creates a challenge for both the individual and the system. The individual has to deal with the trauma and health consequences of losing their home; the system has to direct more financial resources to rehouse the individual, while addressing their trauma with homelessness. Since people falling into homelessness is a key system challenge, more resources should be directed to prevention programs.
- **The County must improve its data collection, data management, and data technology to improve its count and understanding of persons experiencing homelessness and to better leverage and share data.** The County's existing data collection, management, and technology systems are ineffective. The primary tool for data collection is the annual point-in-time (PIT) count, and there are significant questions about its accuracy, especially at the city level, and little transparency into how the PIT count numbers are identified. For the last several years, the mobile-based technology used to conduct the PIT count has failed in most San Gabriel Valley cities, and PIT count volunteers – who include many city staff – have instead conducted a hand count by paper. Despite their close involvement in the PIT count, cities are not involved to help review and verify the count data. This is problematic, as cities rely on their individual PIT count data to comply with State-mandated housing requirements. Without accuracy at the city level, cities have begun undertaking their own counts to get better data. There is also no agreed-upon data system, and data is not transparently shared. Data is siloed, as each County department uses a different data system and LAHSA and homeless service providers use the County's Homeless Management Information System (HMIS). Most city staff – including those who are providing direct services to persons experiencing homelessness – do not have access to HMIS, so they cannot see previous service information about the clients they're serving and cannot share information about any services that they're providing. Macro-level data about program implementation also isn't transparently shared. There are many data technologies that have been adopted across the country that can serve as models that would allow the County to establish a truly shared data platform.
- **There should be an evaluation of how the system can most effectively serve our highest-acuity clients.** The most difficult clients to house are those who are dealing with mental health, physical health, substance misuse, and other traumas. Many of these traumas and health issues are exacerbated by the amount of time for which these individuals have experienced homelessness. High-acuity clients require housing that includes extensive wrap-around services, and some may require this support for the rest of their lives. Permanently housing high-acuity clients is challenging and expensive, but it's also critical, since they are also the most at-risk of serious illness or death if they remain unhoused. As such, there must be an evaluation of how the system can most effectively serve the highest-acuity clients.

There should be discussion on how to ensure that service providers can provide the highest quality care for high acuity clients in permanent supportive housing and that the sites are manageable and maintained. There should be discussion on how to provide earlier interventions to support clients' health needs and traumas when they are not as severe.

- **There should be more resources for families.** Many San Gabriel Valley cities have seen an increase in the number of families experiencing homelessness, and there are not enough resources to support them. There are many more resources for individuals. More funding resources must be directed towards programs that support families experiencing homelessness.
- **The County must work with the cities as full partners in addressing homelessness in the County.** As noted previously, the San Gabriel Valley cities and SGVCOG are partners in solving the homelessness crisis and are working to support this mission. However, these efforts are largely undertaken outside of the County's homeless services system, and cities are not being acknowledged as full partners. As noted previously, many city staff do not have access to HMIS. City- and SGVCOG-managed contracts and programs largely do not have direct access to resources and referrals as County- and LAHSA-managed contracts. The County pays service providers at County-operated Pathway Home more than \$100 per bed per night to operate those sites. However, the County only reimburses \$88 per bed per night for service providers to operate non-congregate interim housing sites that are managed by the SGVCOG or San Gabriel Valley cities, despite the fact that the service provider costs are the same for both sites. The County must truly work with the cities as partners by meaningfully engaging with all cities to better understand the needs of their residents.

ECRHA and the Leadership Table have the opportunity to help the County re-shape the way that it approaches its homeless services system. We appreciate the work that ECRHA and the Leadership Table have done to date in support of this mission, and we look forward to supporting your work.

Should you have any questions, please do not hesitate to contact me at mcreter@sgvcog.org.

Sincerely,

Marisa Creter
Executive Director
San Gabriel Valley Council of Governments

cc: ECRHA Committee Members
Leadership Table Members

DATE: January 6, 2025

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: **SGVCOG AFFILIATE PARTNERSHIP PROGRAM & JOINT POWERS AUTHORITY (JPA) UPDATE**

RECOMMENDED ACTION

Recommend the Governing Board authorize the Executive Director to take the following actions to establish a new Affiliate Partnership Program:

- 1) Finalize a list of eligible agencies who wish to become affiliates to SGVCOG and seek letters of commitment from those agencies;
- 2) Prepare an amendment to the SGVCOG Bylaws that establishes the privileges, limitations, and dues structure set for affiliates;
- 3) Prepare an amendment to the SGVCOG JPA to remove the San Gabriel Valley Water Districts Joint Powers Authority as a Member; and
- 4) Take any additional actions deemed necessary by SGVCOG General Counsel to enact the Affiliate Partnership Program.

BACKGROUND

On September 19, 2024, the SGVCOG Governing Board directed staff to survey the San Gabriel Valley's unrepresented water agencies and special district public agencies to gauge their interest in becoming members of SGVCOG. The Board also directed staff to report back to the Executive Committee with potential options for expanded SGVCOG membership including differentiated membership levels, proposed dues, and next steps, including changes that would be required to the Joint Powers Authority (JPA) to enact any options.

After meeting with additional water agencies, special districts, other public agencies, and counsel, staff have determined that an Affiliate Partnership Program would be more appropriate than adding new full members to the JPA. A summary of the feedback provided by public agencies from the meetings is below.

- Several agencies expressed interest in participating in SGVCOG committees and working groups;
- When asked about membership dues, several agencies expressed that dues in the \$5,000-\$15,000 range were generally considered reasonable or slightly on the high end of the spectrum;
- Several agency staff explained that they would need SGVCOG staff support to demonstrate to their board members the value and benefits of becoming an affiliate partner to SGVCOG;
- Some agencies raised questions about potential conflicts of interest if their agency's board members overlap with other SGVCOG agency representatives (ie. if an existing city

member also became an affiliate representative on a committee – would that person have two separate votes to represent their city and their affiliate agency?); and

- Several agencies expressed interest in co-advocacy campaigns for bills and policies of shared interest.

AFFILIATE PARTNERSHIP PROGRAM

Staff are proposing the following goals and set of benefits associated with the Affiliate Partnership Program.

Overarching Goal: SGVCOG believes that the San Gabriel Valley is stronger when our regional agencies work together to collaborate on shared issues and speak with one voice. The Affiliate Partnership Program is an opportunity to create formal linkages between SGVCOG and other public agencies and enhance that strength.

Benefits:

- **Join Committees & Working Groups.** Affiliates may become a voting member of SGVCOG’s Policy Committees and Working Groups, helping recommend projects, programs, and advocacy positions to the Governing Board. Their expertise will enrich Committee and Working Group discussions and ensure that different points of view are considered as SGVCOG seeks to improve the quality of life in the San Gabriel Valley.
- **SGVCOG Staff Liaison.** Affiliates may request an SGVCOG staff liaison to attend its Governing Body’s meetings to provide updates when needed. Liaisons will help ensure that SGVCOG’s projects and programs have the maximum buy-in and input from regional stakeholders and experts, improving overall project success and impact.
- **Amplified Voice & Messaging.** Affiliates will become part of the SGVCOG community, participating in grand openings, groundbreakings, and recognition ceremonies. They will have the opportunity to build productive relationships with other agency leaders and elected officials. In turn, the SGVCOG community will be enriched by additional connections and a more robust network within the San Gabriel Valley and beyond.
- **Regional Advocacy Efforts.** SGVCOG will collaborate with its affiliates on issues of shared importance, including key legislation, state and federal project funding matters, and laws related to good governance. By broadening our advocacy coalitions on key policy issues, we will speak leverage more power with elected leaders on a local, state, and federal level.

Other Considerations:

- Staff are recommending that affiliates be permitted to select a Committee or Working Group representative either from their agency’s board or staff. This is consistent with the current practice of allowing cities or the County to be represented either by an elected councilmember or supervisor, or staff.
- Eligible public agencies for the Affiliate Partnership Program include JPAs that address issues relevant to SGVCOG programs and projects, including transportation, infrastructure, water, waste management, sustainability, housing, homelessness, and mental health services.

- Staff are recommending that the Governing Board directly appoint affiliates and that affiliates remain in their position without a set term limit for as long as they pay annual dues.

Based on research on other similar councils of governments and public agency associations, staff are proposing a tiered dues structure for affiliates. The dues structure will be based on an agency’s annual operating budget as opposed to population, which is how city membership dues are currently assessed. Using an agency’s operating budget resolves challenges related to new public agency affiliates whose populations may exceed the bounds of the San Gabriel Valley or who may represent a large population but have a limited scope of powers, and therefore available budget. Operating budgets are relatively stable over time and the ranges below are meant to allow agencies to stay within the same tier from year to year.

Annual Budget (Operating Expenses)	Proposed Annual Dues
Tier 1: \$0 - \$25 million	\$5,000
Tier 2: \$25 million - \$100 million	\$7,500
Tier 3: \$100 million +	\$15,000

The dues structure takes into account the limited advantages of the affiliate program – most importantly that the affiliates will not be permitted to be voting members of the Governing Board and that they will not be the primary beneficiaries of SGVCOG expenditures. Therefore, affiliate public agencies of similar size to full member cities will be asked to contribute less in annual dues than their full member counterparts. In addition, by basing the structure on an agency’s operating budget, the intention is that requested dues will better match an agency’s real ability to pay.

In order to help facilitate this process, staff have prepared a one-pager (Attachment A) to distribute to interested public agencies, to assist with seeking buy-in from their governing bodies.

EXISTING WATER AGENCY MEMBERS

SGVCOG general counsel reviewed the current JPA and Bylaws, in addition to relevant public laws, in concurrence with this outreach and research effort. Ultimately, counsel determined that it would be in SGVCOG’s best interest to remove the San Gabriel Valley Water Districts Joint Powers Authority (representing the San Gabriel Valley, Three Valleys, and Upper San Gabriel Valley Municipal Water Districts) as a full Member. Counsel has discussed this change with each of the three municipal water districts and they will all have the opportunity to join the Affiliate Partnership Program.

A memo from SGVCOG general counsel describing this topic in greater detail has been distributed to members separately.

NEXT STEPS

Staff will conduct a final round of outreach to interested agencies and request that their staff seek the necessary authorization to proceed with becoming SGVCOG Affiliates. Staff will seek formal letters of commitment to affirm each agency's intention.

Following that outreach and authorization phase, staff anticipate the need to amend the SGVCOG Bylaws in order to establish the Affiliate Partnership Program, including the process for adding affiliates, limitations and privileges set for affiliates, and other considerations that should be memorialized.

Removing the San Gabriel Valley Water Districts Joint Powers Authority will require a formal amendment to the SGVCOG Joint Powers Authority (JPA), which entails approval by fifty percent (50%) plus one (1) of the total voting membership of the Governing Board. In other words, 51% of existing SGVCOG member agencies must adopt the amended JPA by a majority vote of their legislative bodies.

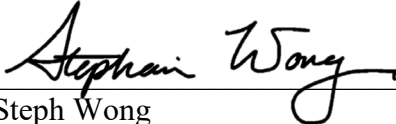
Staff will seek to complete these steps in time for the new fiscal year, allowing new affiliate members to appropriately budget their anticipated dues and officially launch the program in July 2025.

RECOMMENDATION

Staff is recommending that the Executive Committee review the proposed Affiliate Partnership Program and subsequently make a recommendation to the Governing Board authorizing actions to implement it. If approved, the Governing Board would authorize the Executive Director to take three specific actions to create the new affiliate positions. The first would be to finalize a list of eligible agencies who wish to become affiliates to SGVCOG and seek letters of commitment from those agencies. This process is anticipated to take a few months. The second would be to prepare an amendment to the SGVCOG Bylaws that establishes the privileges, limitations, and structure set for the Affiliate Partnership Program, in addition to any complementary provisions. This will establish the Board's intentions behind the program and provide staff direction on how to administer the program moving forward. Third, the Board will authorize the Executive Director to prepare an amendment to the SGVCOG JPA to remove the San Gabriel Valley Water Districts Joint Powers Authority as a Member, for reasons discussed above. Finally, the Board will authorize the Executive Director to take other actions that may be deemed necessary by Counsel to enact this Program and update the SGVCOG Bylaws and JPA accordingly.

SGVCOG Principal Management Analyst Steph Wong will present on this item.

Prepared by:


Steph Wong

Principal Management Analyst

REPORT

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

Attachment A – Affiliate Partnership One-Pager

AFFILIATE PARTNERSHIPS FOR PUBLIC AGENCIES

SGVCOG is seeking to open Affiliate Partnership positions for eligible SGV agencies that will contribute to our organization's expertise, be a sounding board for current and future initiatives, and make our regional voice louder. New affiliates to be added by Spring 2025.



AFFILIATE BENEFITS

COMMITTEES & WORKING GROUPS

Become a voting member of SGVCOG's Policy Committees and Working Groups, helping recommend projects, programs, and advocacy positions to the Governing Board.

SGVCOG STAFF LIAISON

Request SGVCOG staff liaison to attend your Governing Body's meetings to provide updates when needed.

AMPLIFY YOUR VOICE & MESSAGING

Join the SGVCOG community, participate in grand openings, groundbreakings, and recognition ceremonies. Build productive relationships with other agency leaders and elected officials.

JOIN REGIONAL ADVOCACY EFFORTS

SGVCOG is eager to work with regional agencies on issues of shared importance, including key legislation, state and federal project funding matters, and laws related to good governance.

**ONE VALLEY.
ONE VOICE.**

Eligible public agencies include JPAs that address issues relevant to SGVCOG programs and projects, including transportation, infrastructure, water, waste management, sustainability, housing, homelessness, and mental health services.

