



San Gabriel Valley Council of Governments

3452 East Foothill Blvd. Suite 810, Pasadena, California 91107 Phone: (626) 564-9702 FAX: (626) 564-1116 E-Mail SGV@sgvcog.org

Homeless Services and Needs Assessment Study Steering Committee

MINUTES

Monday, June 16th, 2008
1:00 pm

San Gabriel Valley Council of Governments
3452 E. Foothill Blvd., Suite 810
Pasadena, CA 91107

1.0 Self-Introductions

N. Conway called the meeting to order at 1:10 pm.

Present

Covina	P. Philips
Pasadena	B. Trimble
Monrovia	C. Jimenez
County District 5	J. Gomez
County CEO	G. Smith
LAHSA	P. Kooklan
Pomona/East SGV Homeless Consortium	J. Cicco
Union Station Foundation	L. Johnson
CSH Project Team	D. Howden
	R. Teague
	R. Schwartz
	J. Colletti
	J. McDermott
COG Staff	N. Conway
	B. Cooke

2.0 Project Update and Discussion

The Executive Director gave a brief review of the project purpose. There was discussion regarding the approach used to synthesize and develop findings from the data being collected. Because the San Gabriel Valley is a unique region wherein there are a disproportionate number of local jurisdictions, a very large population, and a diverse ethnic and socio-economic make-up, this study effort must integrate these factors into its strategy development. The Project Team reported that they are seeing naturally-occurring cluster sub-regions emerging from their data analysis. There was discussion as to whether the data would be broken down by jurisdictional level or only to a cluster level. The Project Team reported that they will provide data at the city-level given where it is possible. Because the population is transient in nature as well as the fact that recommendations may vary by cluster, it is of value to look at this information on a cluster level as well as jurisdictional. The Project Team highlighted for committee members their major activities in recent weeks as follows:

2.1 City & Town Council Interviews

The Project Team has met with or spoken to fifteen cities to date as well as all Supervisor offices. They have also been in contact with a number of town councils. They have had twelve questionnaires returned. COG staff will assist the Project Team in making contact with cities who have not responded to initial communications.

2.2 Service Provider Surveys & Master List

The Project Team is gathering service provider data according to the following categories: short-term housing, permanent housing, access services, outreach, medical/detoxification programs, and faith-based organizations. They have developed a master list of agencies and continue to identify new agencies to add to this list. They have developed and distributed a survey to these agencies and have received ½ of them back to date. In addition, the team has conducted field work wherein they have visited sites in person and conducted interviews. The team reported that through this process they have been able to connect service providers with existing resources of which they were previously unaware.

2.3 Housing Element & Consolidated Annual Performance Evaluation Report Collection

The Project Team continues to collect and review cities' Consolidated Plans, Consolidated Annual Performance Evaluation Reports, and Housing Elements to identify additional service providers being funded by cities.

2.4 Faith-based Organization Interviews

The Project Team has developed a survey tool for conducting phone interviews with faith-based organizations that may be providing services to homeless individuals that have not been documented. The team is in the process of contacting more than 300 organizations.

2.5 Union Station Foundation Tour

COG staff reported that it had a very informative, valuable visit to the various programs operated by Union Station Foundation in Pasadena. Staff was able to visit the family center, adult center, transitional housing program, and intake center.

2.6 Los Angeles County Update

The CEO's office reported that they are very pleased to take part in this important study effort and are available as a resource to all project team and committee members.

3.0 Next Steps

The Executive Director reported that the COG is in the process of developing a webpage dedicated to this study wherein interested parties can access past agendas and minutes as well as upcoming schedules and important notices. He also offered the opportunity to utilize the COG's Bulletin Board feature on its website to facilitate communication and information exchange opportunities.

4.0 Set next meeting date - July 14th

5.0 Adjournment

The meeting was adjourned at 2:15 pm.